



Tamil Nadu Urban Habitat Development Board
East-II Circle
RECRUITMENT FOR THE POST OF SPORTS COACHES
Notification

Notification No.: 405 /2024

Dated: 25.06.2024

Tamil Nadu Urban Habitat Development Board (TNUHDB) is planning to engage the sports coaches through outsourcing agency for the formation of Youth Clubs as announced by the Hon'ble Minister of MSME for the year 2023 – 2024 and now TNUHDB invites applications from the eligible candidates for the following categories of posts on contract basis.

Sl. No.	Name of the Specialist / Post	No. of Post	Consolidated Pay per Month
1.	Sports Coaches	3	30,000/- (For One Person)
TOTAL		3	90,000/-

I. Important Dates

1.	Date of Notification	25.06.2024
2.	Date of Publication in Newspaper	26.06.2024
3.	Last date for Receipt of filled Application through Registered Post / Speed Post	12.07.2024

II. Selection Criteria

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The age, qualifications, experience and competencies required for the posts and **roles and responsibilities** of the posts are given in Annexure - I of this Notification.

III. How to Apply

a. Application Forms

- Application forms are enclosed in the Annexure - II of this Notification.
- The application forms can also be downloaded from the website <https://tnuhdb.tn.gov.in/recruitment>

b. Documents to be submitted

1. Duly filled Application Form in the prescribed format, given in the Annexure - II.
2. Copy of the SSLC/HSC/Birth Certificate (Self Attested) as proof of date of birth.
3. Copies of Educational Qualification Certificates (Self Attested).
4. Copy of Experience Certificate from the Employer (Self Attested) as a proof of experience.
5. A short write-up on the professional competencies of the applicant.

In addition to the above, the applicant may submit other documents which he/she considers as important, that are not listed above, to justify the qualifications relevant to the post.

c. Application Submission Address

The duly filled application form along with the necessary documents shall reach the address given below only through Registered Post / Speed Post before 12.07.2024 up to 5:00 PM.

Address:

**Superintending Engineer,
East-II Circle,
Tamil Nadu Urban Habitat Development Board,
Semmenchery,
Chennai – 600 119.**

d. General Instructions

1. The candidates applying for any post should ensure that they fulfil all eligibility conditions for the post.
2. The candidates are instructed to write on the envelope for which post they are applying, 'Application for the Post of
3. The applicant who are eligible for applying more than one post are required to apply separately for each post in separate envelope.
4. The candidates need to mention their Email ID, Contact No. and Communication Address very clearly and correctly.
5. The candidates are instructed not to send any original certificates while applying for the above posts.
6. TNUHDB will not be responsible for any postal delay.

IV. Certificate Verification and Interview

1. Only shortlisted candidates will be communicated for interview and will be allowed to appear in interview subject to verification of the credentials that they have mentioned in the application form.
2. The candidates admission to the certificate verification and interview will be purely provisional subject to satisfying the eligibility conditions.
3. No TA / DA will be paid to the candidates for participation in certificate verification and interview.
4. In case a candidate does not appear before the interview board or for verification of documents along with original documents, his/her candidature shall be rejected.
5. Neither any request for change in date of interview or certificate verification shall be entertained nor second opportunity shall be provided for interview or verification of certificates in any case.

V. Engagement Period

1. Appointment to the posts shall be made on contractual basis initially for a period of 12 months. However, the contract may be extended by the Board subject to the requirement of the Board and satisfactory performance of the contractual employees. Further, contract shall be terminated at the closure of the Project.
2. The Board shall have the right to disengage any of the candidates before expiry of contractual period of 12 months for poor performance, indiscipline or any other act which is construed detrimental in the implementation of the Project and decision of the Chairman, TNUHDB shall be final.

3. This will be a purely temporary and contractual job. Any duties rendered under this Project by the candidate shall not confer him/her any right under any circumstances whatsoever to claim for any scale of pay or to be appointed on temporary/regular basis in the project or in any State Government organizations.

VI. Place of Posting

Circle	Division	Name of the Sport			Number. of Coaches	Place of Division
		Kabaddi	Rugby	Athletics		
SE (East – II)	VII			1	1	Teynampet
	VIII	1			1	Kannagi Nagar OTP
	IX		1		1	Semmenchery
Total No. of Coaches					03	

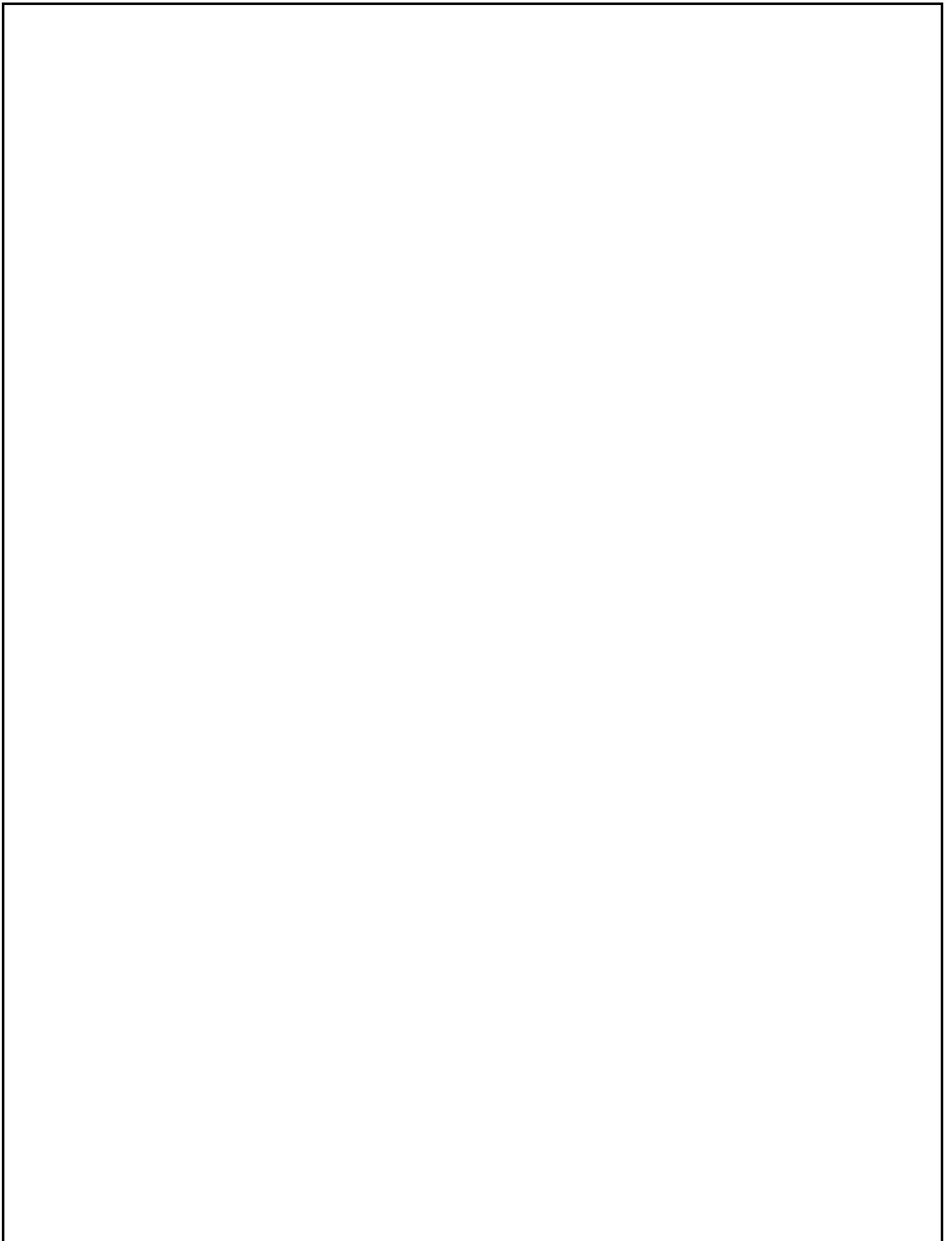
VII. Rejection of Application: (At any stage of Recruitment Process)

1. If the application is received after closing date for any reason whatsoever.
2. If the candidate does not have the essential qualification / experience.
3. If the photocopies of all related documents are not enclosed in the application form.
4. If the candidate not used the application form in the prescribed format.
5. If the candidate is found using unfair means or adopting any malpractice at any stage of the selection process.
6. Incomplete applications and applications containing wrong claims or incorrect particulars relating to age / educational qualification and other basic eligibility criteria will be liable for rejection.
7. Application is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the applicant is found false or is found not in conformity with eligibility criteria mentioned in the notification.
8. Any attempt to unduly influence selection process will lead to automatic disqualification of the candidate.

VIII. Other Instructions

- The Tamil Nadu Urban Habitat Development Board reserves its right to postpone / cancel the recruitment process at any stage without assigning any reasons thereof.

Superintending Engineer
 East-II Circle
 Tamil Nadu Urban Habitat Development Board
 Chennai – 600 119



Annexure – I

Tamil Nadu Urban Habitat Development Board
East-II Circle
RECRUITMENT FOR THE POST OF SPORTS COACHES
Notification No: 405 / 2024

I. Age (as on 01.08.2024)

- 21 - 35 Years (should not have completed)

II. Terms of Reference

1. Basic criteria

- The Applicant have to reside within our Tenemental schemes / nearby areas.
- Education: Qualified in Physical Education (Certificate Course / Diploma / Bachelor) or Any Degree with experience.
- **Coaching Experience : Minimum 1 year**
- **Sports Qualification:** District, Division, State or National represented (Affiliated by SDAT of SAI) and Appreciation Certificate of Coach and their Team achievements.

2. Potential Sports Skills & Knowledge (Coaches Specialized Game Related)

- Knowledge about scientific method training & coaching
- Ability to do **SWOT** analysis of individual as well as team members.
 - i. In identifying their **strengths** to capitalize on and amplify their competitive edge.
 - ii. In analyzing **weakness** to address areas of improvement and enhance team dynamics.
 - iii. In uncovering **opportunities** to seize and maximize their potential for growth.
 - iv. In evaluate **threats** to mitigate risks and stay ahead of the game.
- Good Communication Skills
- Good Organizing Skills.
- First Aid Skills.
- Sports Diet & Nutrition.

3. Selection Procedures for Community Coaches

- Application / Resume will be received through Post.
- After scrutiny applications, interview will be conducted through Selection Committee.
- Selection Committee will comprise of PCCDO, CCDO (CD Wing), CCDO (PMU), Technical person from Academy / Any Sports Organization and SDS (Sports – PMU).

- Community Coaches will be selected on contract basis for a period of one year from the date engaging.

4. Work allocation and Mode of Payment:

- 10 Coaches will be engaged for Chennai Divisions I to IX and 2 coaches for Mofussil Division.
- These coaches will provide coaching weekly 6 days in the various tenements.
- Men on Duty will be sent by the concerned by CO, CDO, authenticated by SDS (Sports).
- Honorarium will be released through CD Wing.

4. Reasons for selecting Community Coaches for Sports within or Tenemental Schemes / nearby areas:-

The Sports coaches to be engaged will be usefull if they are selected from the tenemental schemes / nearby areas. The Advantages and Disadvantages of Community Coaches & Professional Coaches are given below.

Advantages of Community Coaches for Sports	Disadvantages of Professional Sports Coaches
It will be a Livelihood for the Coaches from the resettled community.	They have lot of job opportunities.
Knowledge about Police Boys and Girls Children Club and have good rapport with the local Police station.	Lack of Knowledge about Police Boys and Girls Children Club and rapport with Police station.
Knowledge and understanding about the community.	Lack of knowledge and understanding about the community.
Easy to coordinate with the Children & Parents.	Coordination with children & Parents will be a challenge.
Issues can be communicated & resolved with the parents.	Communication and resolving of issues with the parents will be challenge.
Easy to Scout the players.	Scouting will be a challenge.
More Dedication due to the fact that they are working for their own community.	Dedication level will be less.
Support from the community can be ensured.	Ensuring community support will be challenge.
Sevices may be availed full time.	Part time only
Acceptance of the contract basis job with minimum period.	Non acceptance of the contract basis job with minimum period.

Annexure – II
Tamil Nadu Urban Habitat Development Board
Application for the Post of Sports Coaches

1.	Name of the Applicant		Affix your passport size photograph			
2.	Father / Husband's Name					
3.	Date of Birth and Age					
4.	Nationality					
5.	Communication Address					
6.	Contact Phone / Mobile No					
7.	Email ID					
8.	Languages Known					
9.	Educational Qualification					
S.No	Name of the Degree with Subject	Name of the University	Year of Passing	Grade / Class obtained		
10.	Post qualification Experience in District, Division, State or National represented (Affiliated by SDAT of SAI) and Appreciation Certificate of Coach and their Team achievements					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
11.	Experience of working with state / central government organizations					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)

12.	Experience of working in participatory methods, social mobilization, social analysis, resettlement and rehabilitation in urban sector.					
S.No	Name of the Project / Work and Scope of the Project / Work	Name of the Employer	Applicant's Designation / Role in the Project/ Work	Experience Period		
				From	To	Period (Year / Months)
13.	IT / Computer Skills, if any					
14.	Other Skills / Experiences relevant to the post applied, if any					
<p>I hereby declare that I have not been charged/convicted by any Court nor dismissed/removed/compulsory retired by way of punishment from the service of any Public/Private Sector undertaking or from Government Departments and that I have not been declared involved in any unlawful activity by any court.</p> <p>I hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or fraudulence or material omission made herein or any other document requested by TNUHDB would render dismissal and termination of my candidature / service / contract apart from penal action as per law.</p> <p>Date: _____ Place: _____</p> <p style="text-align: right;">Signature of the Applicant</p>						