



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

Department of Preventive and Social Medicine

Advt. No.: JIP/PSM/MoHFW/NMHS-2/2024/02

Date: 24.06.2024

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Survey Field Data Collector (7)
Qualification / education	Masters in Psychology / Social work / Public Health / Sociology / Nursing / rural development or related areas
Desirable Experience	<ol style="list-style-type: none">1. Experience in working in projects/programs at State level.2. Demonstrated ability to liaison with different and multiple organizations at State/National Level.3. Fluency to communicate in local language and multiple dialects.4. Undertaken Health related field-based data Collection
Maximum Age Limit	Not exceeding 40 years as on last date of receipt of applications
Likely duration	Till February 2024
Consolidated remuneration	Rs.45,000/- per month (excluding local travel which will be borne separately)
Project title	"National Mental Health Survey in India 2".
Funding Agency	MOHFW
Project investigator (PI)	DR. Mahalakshmy T
PI's department	Dept of PSM, JIPMER

Nature of work/responsibilities and expectations:

Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of administering psychiatric survey instruments

Specific responsibilities:

1. Planning for field data collection and liaison with local authorities for data collection
2. Undertake data collection in the field as per the plan
3. Ensure data backup on a daily basis regularly
4. Prepare daily and weekly reports and maintain records as per specified formats
5. The candidate must be willing to undertake other responsibilities as may be assigned from time to time by the PI or Co-PI.



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Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) **on or before 8.07.2024, 5.00pm, to the Email ID: Staffrecpsm@gmail.com.**

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: ***"Candidate name_Post-name_year_application"***. e.g. ***"James_DEO_2023_application"***.
4. **The last date for sending complete applications by email up to 8.07.2024, 5.00pm.**

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website by 09.07.2024.

The final selection will be based on CV, application, and written test/interview.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

- a. **Written test (areas which will be covered)**
Approx. syllabus
Epidemiology, research methodology, survey methods, psychology, NMHS – 1 Methods, validity of questionnaire, interview techniques, steps of research, quality assurance and control, statistical analysis, English and aptitude
- b. **Interview (areas which will be covered)**
Approx. syllabus
Survey methods, psychology, NMHS – 1 Methods, interview techniques, steps of research, quality assurance and control, Basic English/Tamil/Malayalam/Telugu and aptitude.

TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.



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8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*

Interviews for the post may be conducted in person.

The tentative date and time of written test interview will be **15.07.2024** at 9.00 am



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