

# **BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED**

(A Government of India Enterprise under Ministry of Information & Broadcasting) (A Mini Ratna Company)

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## **VACANCY ADVERTISEMENT NO. 100**

Applications are invited for recruitment of following manpower purely on contract basis for deployment in the office of All India Council for Technical Education, (AICTE) Delhi.

| S.<br>No. | Post /<br>Requirement   | Qualification  | Age<br>Limit         | Monthly<br>Remuneration                      |
|-----------|---|--|----------------------|--|
| 1         | Senior UI/UX<br>Designer<br>(02)  | Educational Qualifications and Experience required:<br>B. Tech with 5+ Years' Experience, M.Tech/MCA with 3+ Years' experience.<br>OR<br>Any graduate with 7+ years of experience and diploma relevant field (Software, UI/UX<br>Designing, Web Designing, Multi Media and Animation etc.)   | Up to<br>40<br>Years | Between<br>Rs. 65,000/- to<br>Rs. 1,00,000/- |
|           |   | <b>Preference:</b> Demonstrable UI design skills with a strong portfolio. Solid expedience in html5, css3, bootstrap, creating wireframes, storyboards, user flows, process flows and site maps. Proficiency in Photoshop, Illustrator, Visual design and wire framing tolls like Adobe XD/Figma/Coral Draw. Excellent visual design skills with sensitivity to user-system interaction. Ability to present your designs and sell your solutions to various stakeholders. Ability to solve problems creatively and effectively. Up to date with the latest UI trends, techniques and technologies. Building apps that respond to the natural human thought process.  |                      |  |
|           |   | <u>Job Description</u> : Illustrate design ideas using storyboards, process flows and sitemaps.<br>Design graphic user interface elements, like menus, tabs and widgets. Build page<br>navigation buttons and search field. Develop UI mock-ups and prototypes that clearly<br>illustrate how sites function and look like. Create original graphic designs (e.g. images,<br>sketches and tables). Prepare and present rough drafts to internal teams and key<br>stakeholders. Identify and troubleshoot UX problems (e.g. responsiveness) Conduct<br>layout adjustments based on user feedback Adhere to style standards on fonts, colors<br>and images.  |                      |  |
| 2         | Associate<br>Consultant<br>OR<br>Prog. Coordinator<br>OR<br>Project Manager<br>(01) | <ul> <li>Education Qualification: Any Master's Degree / Technical degree.</li> <li>Essential Skills: 6-8 Years</li> <li>Coordinate the implementation of the program in close collaboration with the Team</li> <li>Supervise field and technical staff to manage program activities such as "expert" surveys and clinical pilots, scheduling &amp; survey implementing the survey</li> <li>Coordinate with engineering colleges to schedule and implement surveys</li> <li>Coordinate and organize meetings between various teams and stakeholders</li> <li>Monitor data collection &amp; data-entry throughout to ensure high quality data</li> <li>Manage administrative requirements, including financial management, procurement, compliance, reporting, deliverable tracking, etc.</li> <li>Troubleshoot and resolve operational issues as they arise</li> <li>Help conduct qualitative research and data analysis</li> <li>Regularly report progress to the Team, the AICTE leadership, and other key stakeholders</li> <li>Desirable Skills:</li> <li>Proficiency in MS Office, basic knowledge of mobile technologies, data analysis, data mining and reports.</li> <li>Experience in designing tools and strategies for data collection, analysis and production of reports</li> <li>Knowledge of ERP with focus on Microsoft Office (Excel, Word, Outlook, Power Point).</li> <li>Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi is also desirable</li> <li>Should have experience of project coordination of at least two years.</li> <li>Demonstrate ability to work in multi-disciplinary team environment.</li> </ul> | Up to<br>35<br>Years | Between<br>Rs.60,000/-<br>Rs.75,000/-        |

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|-----------|---|---|----------------------|-------------------------|
| 3         | Young<br>Professional<br>(Legal) (01)   | Essential qualification: LLB/LLM from a recognized University.<br>Experience: Minimum three years' experience in understanding dealing Legal matters, liaison with Counsels on legal matters.   | Up to<br>35<br>Years | Rs.70,000/-             |
| 4         | Senior Consultant<br>(01)               | <ul> <li>Essential Qualification: Bachelor Degree in Engineering / Master's Degree in Science (Candidates possessing Higher qualification will be preferred.)</li> <li>Experience: Essential 05 years.</li> <li>Desirable:- Experience in Media/Journalism and Exposure in Strategic Management.</li> <li>Job Description:-</li> <li>Undertaking and monitoring Teacher Training and Supervising survey in the various fields of technical education for the various fields of technical education for the purpose of forecasting the needed growth and development in technical education viz. Student Learning Assessment, Faculty Development Program-Student Induction (FDP-SI) and SWAYAM.</li> <li>To advise/help/assist the Council in formulation of schemes of promoting the quality of technical education system and other relevant systems. To strategize the planning needs of the organization and the prepare vision Document 2025.</li> <li>To publicize the new initiatives of the AICTE especially in the fields of technical education so as to ensure maximum benefits to target audience.</li> </ul> | Up to<br>40<br>Years | Rs.50,000/-             |
| 5         | Audio-Video &<br>Sound Recorder<br>(01) | Essential qualification: Graduate any discipline. Course/Certificate in video editing & sound recording.<br>Experience: Minimum one year in the relevant field of video/sound recording/editing.  | Up to<br>40<br>Years | Rs.35,000/-             |

- 1. Selection will be made as per the prescribed norms and requirement of the job.
- 2. No TA/DA will be paid for attending the test/ written exam/ interview/ joining the duty on selection.
- 3. Application must be submitted **ONLINE** only for the above post.
- 4. For applying please visit the BECIL website <u>www.becil.com</u>. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached below for reference.
- 5. Candidates are advised to view the BECIL website regularly after submitting their application successfully for any notification/ updates.
- 6. Candidates must review their application forms carefully before final submission, BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.

In case of any doubt/help please email as below: For technical problem faced while applying ONLINE For queries other than technical

: <u>khuswindersingh@becil.com</u> : <u>hrsection@becil.com</u> OR <u>0120-4177860</u>

### Last date for submission of application forms is 25.12.2021

Sd/-Mahesh Chand Deputy General Manager (HR)

#### **BECIL REGISTRATION PORTAL**

#### HOW TO APPLY:

- Candidates are required to apply online through website <u>www.becil.com</u> or <u>https://becilregistration.com</u> only. No other means/mode of application will be accepted. (Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.) If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
- 2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
- 3. Candidates are required to go to the website of BECIL i.e. <u>www.becil.com</u> or <u>https://becilregistration.com</u> and click on the link "Career".
- 4. Candidates are required to follow below process for registration.
- 5. Registration to be completed in 7 steps:
  - > Step 1: Select Advertisement Number
  - Step 2: Enter Basic Details
  - > Step 3: Enter Education Details/Work Experience
  - > Step 4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate
  - Step 5: Application Preview or Modify
  - Step 6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)
  - Step 7: Email your scanned documents to the Email Id mentioned in the last page of application form.
- 6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
- 7. Only online payment of registration & application processing fees (non-refundable) is applicable. There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.

Category-wise registration & application processing is given below:

- General Rs.750/- (Rs. 500/- extra for every additional post applied)
- OBC Rs.750/-(Rs. 500/- extra for every additional post applied)
- SC/ST Rs.450/-(Rs. 300/- extra for every additional post applied)
- Ex-Serviceman Rs.750/-(Rs. 500/- extra for every additional post applied)
- Women Rs.750/-(Rs. 500/- extra for every additional post applied)
- EWS/PH Rs.450/-(Rs. 300/- extra for every additional post applied)

#### Note: the GST and Bank charges will be borne by the candidates.

- 8. BECIL will not be responsible for any network problems in submission of online application.
- 9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.
- 10. All the communications be made either on registered email or registered mobile number.
- 11. In case of submission of any false information or false documents, action, as per rules in additional to complaint with local authorities be made, on the desecration of BECIL.
- 12. No candidate shall make any communication with our client.
- 13. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be refunded.

\*\*Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part. \*\*