



राइट्स लिमिटेड  
(भारत सरकार का प्रतिष्ठान)  
**RITES LIMITED**  
(Schedule 'A' Enterprise of Govt. of India)

No: PERS/9/6/Depu/IRSME/2021  
Dt: 14.10.2021

Vacancy circular No.86/21 (D)

The General Manager (P),  
All Zonal Railways and Production Units, RDSO

Dear Sir,

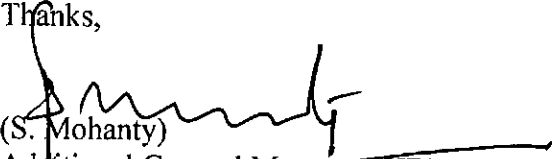
**Subject:- Filling up of the post of General Manager (Mech.) on deputation basis in RITES**

There is a requirement of 05 No. SAG/NF-SAG/SG, IRSME officers for filling up the subject post on deputation basis in RITES. Job description / place of posting for the above post is given in the prescribed proforma attached as Annexure-I.

It is requested that the vacancy notice for the above post may be circulated in your Railway and the recommendation of suitable and willing officers for deputation to RITES may be sent to this office at the earliest but within 30 days from the date of this letter.

It is requested that this vacancy notice may also be uploaded on the website of your Railway for giving wide publicity.

Thanks,

  
(S. Mohanty)  
Additional General Manager (HR)

14/10/21

Copy to:-

General Manager/IT (RITES) – For uploading on RITES website in 'Career' Section.



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No: PERS/9/6/Depu/IRSME/2021

Dt: 14.10.2021

Vacancy circular No. 86/21 (D)

महाप्रबंधक(का),  
सभी क्षेत्रीय रेलें एवं उत्पादन इकाईयां, आरडीएसओ

प्रिय महोदय,

**विषय:- राइट्स में प्रतिनियुक्ति आधार पर General Manager (Mech.) पद भरे जाने के संबंध में.**

राइट्स में महाप्रबंधक(यांत्रिक) / General Manager (Mech.) पद प्रतिनियुक्ति आधार पर भरे जाने के लिए 05 No. SAG/NF-SAG/SG, IRSME अधिकारियों की आवश्यकता है। उपर्युक्त पद के लिए कार्य (जॉब) विवरण / तैनाती का स्थान अनुलग्नक-1 के रूप में संलग्न निर्धारित प्रोफार्मा में दिया गया है।

अनुरोध है कि उपरोक्त पद के लिए रिक्ति नोटिस को अपनी रेल में परिपत्रित करवाया जाए तथा राइट्स के लिए उपयुक्त एवं इच्छुक अधिकारियों की संसृति जल्द से जल्द, लेकिन इस पत्र की तारीख से 30 दिनों के भीतर, इस कार्यालय में भेज दी जाए.

अनुरोध है कि इस रिक्ति नोटिस को अपनी रेल की वेबसाइट पर भी अपलोड करवा दिया जाए तथा इसका समुचित प्रचार किया जाए.

धन्यवाद,

आपका,

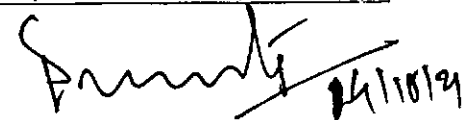
एस. मोहंती  
(एस. मोहंती) 14/10/21  
अपर महाप्रबंधक (मा.स.)

प्रतिलिपि:-

महाप्रबंधक/आईटी - कैरियर सेक्शन में राइट्स की वेबसाइट पर अपलोड के लिए संलग्न.

1.	संगठन/Organization	राइट्स/RITES
2.	पद का नाम/Nomenclature of the post	General Manager (Mech.)
3.	रिक्तियों की सं. / No. of vacancies	05 Nos. –SAG/NFSAG/SG officer with 18 years Group 'A' service.
4.	स्थान और कार्यकाल. Location and tenure	Gurugram  3 years, extendable upto 5 years.
5.	पद के वेतन का वेतनमान. Scale of Pay of the post.	(7 <sup>th</sup> CPC Matrix level- 14 & 13)  As per Rly. Board guidelines the employee is entitled to parent pay plus deputation allowance and other perks as admissible on deputation.
6.	क्या प्रस्ताव/सूचना पहली बार भेजा जा रहा है / भेजी जा रही है. Whether the proposal/reference is being made for the first time	नहीं / NO
7.	यदि नहीं तो पिछले संदर्भ संख्या और विवरण जिसमें उसके निष्कर्ष का भी उल्लेख करें, यदि कोई हो/If not previous reference No. and the details duly indicating the outcome thereof, if any.	No. PERS/9/6/Depu/IRSME/2021 dated 24.08.2021 Being re-circulated due to poor response.
8.	अपेक्षित आयु, विषय (डिसिप्लिन) आदि सहित विस्तरत कार्य विवरण Detailed job description indicating age requirement discipline etc.	1. The officer should be SAG/NF-SAG/SG IRSME officer with minimum 18 years of Group 'A' service.  2. The officer may be posted in any Division/SBU of RITES.  <b>Job description and experience required:</b>  1. The officer should have wide experience of working in Open line/Workshops/PUs of Indian Railways.  2. He should have good communication skills & expression ability to engage with clients and should possess basic understanding of Finance and of corporate working.  3. Post graduation qualifications in Management are desirable.  He / She should not be more than 55 years of age as on the last date of submission of application.
9.	आवेदन का तरीका/Mode of application	1. Applicants are required to apply online in the registration format available in the Career Section of RITES website, <a href="http://www.rites.com">http://www.rites.com</a> . While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. A copy of this online application form containing the registration number is to be printed, signed and attached with the application in the prescribed format (Annexure II)

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		<p>along with detailed CV and forwarded after approval of the Cadre Controlling Authority along with documents mentioned in point number 2 below. In case of any difficulty in registering online, the difficulty being faced may please be e-mailed at <a href="mailto:desraj@rites.com">desraj@rites.com</a>/<a href="mailto:gauravpuri@rites.com">gauravpuri@rites.com</a>/<a href="mailto:ims.mohanty@rites.com">ims.mohanty@rites.com</a>.</p> <p>2. Applications are to be sent through respective administrative officer (HOD) indicating No Objection, Vigilance/DAR clearance &amp; Vigilance/D&amp;AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs for the past 05 years. The applicants are also required to send their application in the prescribed format (Annexure II) along with detailed CV. The applications along with the documents as mentioned in the Vacancy Notice should reach us within 30 days of the date of vacancy notice.</p> <p>3. In case, it is not possible to send the letter forwarding the application along with other required documents within the stipulated period of 30 days, then the applicant may send an advance copy of his application in the prescribed format (Annexure II) along with detailed CV directly at <a href="mailto:desraj@rites.com">desraj@rites.com</a>/<a href="mailto:gauravpuri@rites.com">gauravpuri@rites.com</a>/<a href="mailto:ims.mohanty@rites.com">ims.mohanty@rites.com</a> within 30 days of the date of vacancy notice. However, the forwarded application along with other required documents must reach us within three months from the date of issue of vacancy notice. In absence of receipt of the forwarded application and the required documents within the stipulated period, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.</p>
10.	Whether the company /organization has been exempted from the rule of permanent absorption and if so, the date upto which the exemption is valid	The Ministry of Railways has conveyed their approval for continuance of Officers on deputation on exemption from the rule of immediate absorption to RITES for a period of three years beyond 31.08.2020 vide their letter No. 2008/PL/45/4 (Pt.) dated 09.03.2021.
11.	यदि कंपनी द्वारा किसी अधिकारी विशेष के नाम की संस्तुति की जाती है तो उनकी लिखित सम्मति संलग्न की जाए. Wherever name of a certain officer is recommended by the company. His written willingness should be enclosed.	वितरण के लिए / For circulation
12.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation.	
13.	चयन का तरीका/Mode of selection	<p>आवेदनों की निम्नलिखित पैरामीटर के 100 प्वाइंट स्केल के आधार पर जांच की जाएगी:</p> <ol style="list-style-type: none"> <li>1 शैक्षिक योग्यता, सीवी का मूल्यांकन, सेवा की अवधि (25 अंक)</li> <li>2 पिछला कार्य अनुभव और डोमेन अनुभव (25 अंक)</li> <li>3 एपीआर, डी एंड एआर और सतर्कता रिकॉर्ड (25 अंक)</li> <li>4 आवश्यकता के अनुसार उम्मीदवार की समग्र क्षमता/उपयुक्तता (25 अंक)</li> </ol> <p>Applications will be scrutinized on the basis of the following parameters on a 100 point scale:</p> <ol style="list-style-type: none"> <li>1. Educational Qualification, evaluation of CV, length of service (25 marks)</li> <li>2. Previous Work Experiences and Domain Knowledge</li> </ol>

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		(25 marks) 3. APRs, D&AR and Vigilance record (25 marks) 4. Potential/Overall Suitability of the candidate to requirements (25 marks)
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(एस. मोहंती)

अपर महाप्रबंधक (मा.स.)

14/10/21

निर्धारित प्रोफार्मा/APPLICATION IN PRESCRIBED PROFORMA

रिक्ति सूचना संख्या और तिथि/Vacancy Notice and date	रिक्ति परिपत्र सं./Vacancy circular No. दिनांक/Date:
पद जिसके लिए आवेदन किया गया है Post against which application has been submitted	राइट्स में महाप्रबंधक(यांत्रिक) / General Manager (Mech.)
नियुक्ति का प्रकार/Mode of appointment	प्रतिनियुक्ति/Deputation
इच्छित स्थान/Choice of station (जहां कहीं भी लागू हो) (wherever applicable)	Gurugram

वैयक्तिक डाटा/Personal Data

1	नाम/Name		
2	लिंग/Gender		
3	सेवा/Service		
4	विभाग/Department		
5	श्रेणी/Category		
6	जन्म तिथि/Date of Birth		
7	डीआईटीएस/DITS (टाइम स्केल में प्रवेश की तिथि)(Date of entry into Time Scale)		
8	आवेदन की तारीख पर वर्तमान पे बैंड (ग्रेड पे के साथ) एवं मूल वेतन/Present pay band with grade pay and basic pay as on date of application.		
9	वर्तमान पदनाम एवं रेलवे/Present Designation & Railway		
10	संपर्क विवरण/Contact Details		
क	ई-मेल आईडी/Email ID		
ख	दूरभाष (का)/Telephone (O)		
ग	दूरभाष (आ)/Telephone (R)		
घ	मोबाइल नंबर/Mobile No.		

11. शैक्षणिक योग्यताएं/Educational Qualifications

क्र.सं. SN	योग्यता/डिग्री Qualification/Degree	वर्ष/Year	प्रभाग/Division	संस्था/विश्वविद्यालय, स्थान/देश Institution/University, place/Country

12. अनुभव का विवरण/Experience Details

क्र.सं. SN	पदनाम एवं रेलवे तथा तैनाती का स्थान/Designation & Railway with place of posting	ग्रेड (ग्रेड-सी/बी/एसएस/जेएजी/एसजी/एसएजी) / Grade (i.e. Gr. C/B/SS/JAG/SG/SAG)	कब से/From	कब तक/To

13	पूर्व प्रतिनियुक्ति/विदेश में सौंपे गए काम का विवरण, यदि कोई हो/Details of previous deputation/Foreign assignment			
14	क्या प्रतिनियुक्ति पर भेजने पर रोक लगी हुई है? यदि हां, तो विवरण दें/Whether debarred from deputation? If yes, please furnish details.			
15	क्या विराम काल पूर्ण हो चुका है? यदि हां, तो पूर्व प्रतिनियुक्ति से वापिस आने की तिथि व अन्य विवरण का उल्लेख करें जहां कहीं पर लागू हो/Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.			

मैं प्रमाणित करता हूं कि मेरे द्वारा ऊपर दिया गया विवरण सही है एवं रिक्ति सूचना में दिए गए मापदंड के अनुसार मैं इस पद के लिए पात्र हूं/ I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

आवेदक का नाम एवं हस्ताक्षर/Name and Signature

स्थान/Place

दिनांक/Date