



NATIONAL INSTITUTE OF WIND ENERGY (NIWE)
An Autonomous R&D Institution under the Ministry of New
and Renewable Energy (MNRE), Govt of India, Velachery -
Tambaram Main Road, Pallikaranai, Chennai-100.
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National Institute of Wind Energy (NIWE) is the technical arm of Ministry of New and Renewable Energy; Govt. of India in the field of Wind Energy. NIWE plays a proactive role in the development of Wind Energy especially in Wind Resources Assessment, Testing/Type Certification of Wind Turbine Generators, Research & Development and Information & Training Services. The Institute proposes to recruit one post of **Additional Director (Finance & Administration) on Deputation Basis – failing which by Direct Recruitment** in the pay Level 12 of 7th CPC – Rs.78800 [Pay Band 3 - Rs.15600-39100 with GP of Rs.7600 of 6th CPC]. The place of posting will be at Chennai. *It is noted that the post will be on project mode basis, not a regular one, till approved by Ministry of Finance and the Recruitment Rules(RRs) of NIWE is under revision.*

I. For Deputation

1. Eligibility Conditions

Persons working under the Central Government or State Governments or Union territory Administrations or Public Sector Undertakings or Central Universities or recognized research institutions or Semi-Government or Autonomous Bodies or Statutory Organizations funded by Government: -

- Holding analogous posts
- 5 years experience in the immediate lower grade pay (Level 11 of 7th CPC / Pay Band 3 - Rs.15600-39100 with GP of Rs.6600 of 6th CPC) or equivalent.
- Having adequate background and experience of relating to administrative, financial, personnel, procurement and project financing matters and
- Possessing qualification prescribed for Direct Recruitment

Age limit: The maximum age-limit of appointment by deputation **shall not exceed 56 years** as on the closing date of receipt of applications.

2. Regulation of pay and other terms of deputation:

Pay of the selected candidate shall be fixed in the scale of the post in accordance with rules prescribed by the Government of India.

3. Period of Deputation:

Period of deputation shall be initially for a period of one year extendable further based on the need and performance as per the DOPT O.M.F.No.2/6/2018-Estt.(Pay-II) dated 18.05.2018 as amended from time to time. The period of deputation can be curtailed by giving a month's notice on either side.



4. Certificates to be enclosed:

Eligible candidates fulfilling the essential criteria as mentioned above may apply through proper channel in the prescribed proforma (Annexure-I) along with supporting documents in support of their eligibility such as Educational Qualifications and Age Proof together with certificate from the Forwarding Authority (in proforma Annexure-II). Candidates already in regular service in Govt. / Quasi Govt./PSU/Autonomous Bodies under the Government of India must apply through proper channel and the forwarded applications should reach NIWE on or before **22.11.2021**. However, advance copy must be sent to NIWE on or before **05.11.2021**

II. For Direct Recruitment: [1 post – UR]

1. Eligibility Conditions

Master's Degree of a Recognized University or equivalent

Experience: Not less than 10 years managerial experience in general management, finance, accounts, budget, personnel administration in Government/ Autonomous Bodies / R&D Institutions / Commercial Organization / Industry.

Desirable: Post –graduate degree, such as Master of Business Administration OR Company Secretary OR Cost Accountant OR Chartered Accountant

The maximum age limit for Direct Recruitment is 40 years relaxable by five years for regular employees of government/public sector undertaking/autonomous body and age relaxations will be given as per the directions of Government of India. All relaxations in age shall run concurrently. There will be no upper age limit for employees of NIWE.

2. Certificates to be enclosed

Eligible candidates fulfilling the essential criteria as mentioned above may apply in the prescribed proforma (Annexure-A) along with supporting documents in support of their eligibility criteria such as

- (i) Educational Qualification
- (ii) Age Proof
- (iii) Community Certificate, if applicable
- (iv) Certificate for proof of experience
- (v) Other documents, as applicable, relevant to the post applied



The above details may be forwarded to

**Division Head (Finance & Administration)-Additional Charge
National Institute of Wind Energy,
Velachery-Tambaram Main Road,
Pallikaranai, Chennai – 600 100**

Superscribing on the top of the envelope "Application for the post of Additional Director (Finance & Administration)".

The Crucial date for determining the age limit shall be the closing date for the receipt of application i.e. **05.11.2021**.

Candidates already in regular service in Govt. / Quasi Govt./PSU/Autonomous Bodies under the Government of India must apply through proper channel and the forwarded applications should reach NIWE on or before **22.11.2021**. However, advance copy must be sent to NIWE on or before **05.11.2021**. In case of candidates residing in the far flung areas like North-Eastern States, A&N Islands and Lakshadweep, the last date for receipt of application is **22.11.2021**.

Those applications without the requisite certificates and necessary documents will be summarily rejected.

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Any further information connected with this advertisement shall be hosted in NIWE's website <http://niwe.res.in> **only** and therefore the candidates who have applied are requested to browse NIWE website regularly. Only those candidates who are screened for interview will be informed by email/post.

**Division Head (Finance & Administration)
- Additional Charge
National Institute of Wind Energy
Velachery-Tambaram Main Road
Pallikaranai, Chennai – 600 100**

