

NOTIFICATION

RECRUITMENT OF VARIOUS POSTS UNDER ONE STOP CENTRE SCHEME IN THE PUDUCHERRY DISTRICT

The Department of Women and Child Development, Puducherry, invites application from the eligible Native/Residents of Puducherry District for filling up of the following posts for One Stop Centre (OSC) scheme in Puducherry District to be engaged on contract basis for a period of one year on consolidated wages. The details of post wise vacancies are as follows:

SL. No.	Name of the post	Age	Number of vacancies	consolidated wages Per Month in Rs.
1.	Case Worker	Between 25 to 45	Puducherry-1	15,000/-
2.	Counsellor	Between 25 to 45	Puducherry-2	15,000/-
3.	Women Police Officer (Retired Govt official not below the rank of S.I)	Between 60 to 65	Puducherry -1	15,000/-
4.	Para Medical Staff	Between 25 to 35	Puducherry-1	12,000/-
5.	Para Legal Staff	Between 25 to 35	Puducherry-1	12,000/-

Interested candidates may apply in the Application Proforma appended to this Notification. **The last date for receipt of Application is up to 5.45 PM on 19.10.2020.** The application may be downloaded from the official website of the Government of Puducherry <https://wcd.py.gov.in> and <https://www.py.gov.in> and the filled in application with all required documents shall be sent to the following address by post within the stipulated time in an envelope super scribed as “APPLICATION FOR THE POST OF (Name of the post) for One Stop Centre Scheme (OSC), in Puducherry District. The eligibility criteria and other terms and conditions may be referred in the above mentioned Website.

**The Director,
Department of Women and Child Development,
Housing Board Complex (Opp to LIC)
New Saram, Puducherry-605 013.**


(S.ASOKAN)
DIRECTOR

APPLICATION FOR THE POST OF

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF WOMEN & CHILD DEVELOPMENT**

Affix passport
photo duly
attested by
the Gazetted
officer

A. PERSONAL PARTICULARS	
Post Applied For:	
Name in full (in block letters):	
Gender (Male/Female):	
Marital Status (Married/Unmarried):	
Date of Birth (as in Secondary School Certificate): dd/mm/yyyy	
Father /Husband's Name:	
Mother's Name:	
Nativity	
Nationality:	
State of Domicile:	
Community (SC/ST/OBC/General):	
Physically Handicapped : (Y/N) If, yes then give the details:	
Postal Address (in block letters) with pin code:	
Permanent Address (in block letters) with pin code:	
Email I.D:	
Whatsapp Number	
Mobile Number:	
Telephone(Office)	
Telephone (Residence)	
B. Computer skills (Like Expertise in MS Office or software development:	
C. Language(s) Known:	

D. Educational Qualifications(Please mention additional degree/diploma/any other qualifications, if any):

Degree	Stream/Discipline	Aggregate Marks (in % only) or Grade	Name of Board/ University	Year of Passing
Bachelor Degree				
Master Degree				

- Note:** 1. Self attested copies of all Educational and other Qualification Certificates including mark lists of all semester examinations shall be enclosed. **Application without relevant certificates will summarily be rejected.**
2. The candidates should submit separate application for each post. **The applicant submitting single application for more than one post will summarily be rejected.**
3. The job involves working on shifts basis and the applicant must be willing to work as per the shifts allocated to her.

DECLARATION

I ----- hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and if any of the above given information being found false or incorrect or ineligible and detected before or after selection, I hereby convey my consent for cancellation of my candidature. Further I declare that, I have gone through all the terms and conditions of appointment and will abide the same.

Place:

Date:

Signature of the Candidate

ELIGIBILITY REQUIREMENTS

1. Case Worker: Any woman having a Law degree/ Masters in Social Work with at least 3 years experience of working on violence against women issues in a Government or Non-Government project/programme.

2. Women Police Officer: Retired Police Officer preferably a woman police officer at the Sub-Inspector level, with experience of working for at least 5 years in the field of women issues, preferably All Women Police Station puducherry.

3. Counselor – Any woman having a postgraduate degree in Social Work/ Clinical Psychology with at least 3 years of experience of working as Counsellor / Psychotherapist in a reputed Mental Health Institute/Clinic at the District/State level.

4. Para Legal Staff: Any person having a background in Law/ Social Sciences with para legal training or knowledge of laws with at least 3 years' experience of working within a Government or Non-Government project/programme on Violence Against Women at the district.

5. Para Medical Staff – Any woman having professional degree in paramedics with a background in health right and preferably with at least 3 years' experience of working within a Government or Non-Government health project / programme on Violence Against Women at the district.

Mode of awarding weightage of marks.

- The applications will be invited through advertisement and the merit list will be prepared on the basis of following guidelines:
- The weightage for percentage /Grade for possessing the required UG/PG qualification will be calculated as follows:
 - Below 50% or 'E' grade minus 5 marks
 - Below 70% or 'D' grade minus 3 marks
 - Below 80% or 'C' grade minus 2 marks
- The Master/Bachelor Degree course should have been completed within the prescribed duration of course.
- 1 marks will be deducted for every additional attempt, It is applicable for both semester and non-semester system.
- 5 marks will be deducted for completing the course on the next year after the qualifying degree course period and 10 marks will be deducted for completing the course after two years of the qualifying degree course period and so on.
- After arriving the qualifying marks in the respective Degree courses, if there is a Tie of marks among the applicants, the merit list based on consideration of their Date of Birth (i.e. Senior in Age will be considered as first) shall be followed.
- If there is any gradation in the marks of the bachelor degree of concerned subject, it should be referred to Directorate of Higher and Technical Education, Puducherry for its equivalent marks of that concerned subject of Degree before arriving the qualifying marks for preparation of merit list.
- After evaluation of marks, the candidates will be filtered based on the weightage of marks and written exam will be conducted.

Terms and Conditions for Candidates:

- The positions are purely temporary, time bound and co-terminus with the scheme or earlier depending on the performance.
- The appointment will be terminated either with the termination of the scheme or even before at the discretion of the competent authority.
- The Department of Women and Child Development, Puducherry will have no liability, whatsoever, for the persons recruited under the scheme.
- The Department of Women and Child Development, Puducherry reserves the right to fill up or not to fill up the posts as notified in this advertisement.
- No TA/DA will be paid to attend the interview.
- Canvassing/political pressure in any form will render the candidate disqualification for the position.
- The decision of the Department of Women and Child Development will be final and binding on all aspects.
- Merely conformity to the job requirement will not entitle a candidate to be called for interview/considered for appointment, the committee reserves the right to reject the application without assigning any reason and to raise the standard of specifications to restrict the number of candidates to be called for interview. The recruitment process can be cancelled / suspended/ terminated without assigning any reasons.
- In order to regulate the number of candidates to be called for interview, if so required, the Department of Women and Child Development, Puducherry reserves the right to raise the minimum standards/criteria or to relax the minimum eligibility criteria/standards.
- Preference may be given to women.
