Agriculture Insurance Company of India Ltd., New Delhi is a specialty and one of the largest Crop Insurance Company in the world implementing various Central and State Government sponsored Crop Insurance Schemes and selling customized crop insurance products in India.

The Company is inviting applications for engagement of **2 (two) Information Technology Managers**, as described below on **full time contractual basis** initially **for a period of 3 years** subject to annual performance appraisal. Based on the satisfactory performance the contract may be renewed as per the requirement of the Company.

Position 1: Manager - Application & Data Architecture (1 Vacancy)

Eligibility Criteria as at **1st Aug 2021**	1. Bachelor Engineering degree in the field of Computer science/ Information Technology or Master of Computer Applications/Science (MCA) 2. 5 plus years of relevant work experience 3. Maximum 40 years of age (Relaxation in upper age limit is applicable as per Government of India guidelines for SC/ST/OBC/PWD candidates).
Preferred Skills and Experience	1. Proficient technical knowledge of IT Systems, DBMS and Applications including Front-end and Backend systems (Java, J2EE, Angular JS, Mobile Applications, MySQL, Oracle, etc) 2. In-depth knowledge in various facets of architecture including Data, Application, Integration. 3. Vendor Management skills for resolution of issues, conflicts, etc. 4. Application designing, development and support experience with mission critical systems. 5. Hands on experience with EA tools like Erwin. 6. Excellent analytical and technical ability to provide solution on need basis. 7. Strategic planning skills to convert Business requirements into IT system processes. 8. Good understanding of new-gen and emerging technologies (AI, ML, Block-chain, Cloud computing, etc.) 9. Exposure to Analytical tools, DB Architecture, Dashboards, Data Modelling, etc. 10. Interpersonal skills to work effectively with leaders in different business units to ensure a comprehensive IT strategy that benefits the Company. 11. Change management skills to adapt to advances in technology and IT transformations. 12. **Experience in Core-Insurance IT solution development and implementation.**
Job Description and Roles and Responsibilities	The responsibilities include improving the current IT systems, optimizing business operations, and setting the direction and approach for integrating information applications and programs. The Manager is also responsible for cataloguing, developing, coordinating, communicating, maintaining, and enforcing overall enterprise architecture models, representations, initiatives, capabilities, and components to adequately perform the organization's business and technology activities. The Manager will also work closely with internal decision makers, IT Vendors, IT Stakeholders, project teams and partners in order to identify, design, develop, implement, upgrade, and support cost-effective technology solutions for all aspects of the organization. Utilize new-gen and emerging technologies (AI, ML, Block-chain, Cloud computing, etc.) including Remote Sensing Applications. Enable integration of system with external stakeholder portals/databases. Implement migration of data between internal and external DBs.
Terms of Contract	1. Posting for the role would be at Delhi, AIC Head Office. 2. The engagement will be full time and contract is initially for a period of 3 years subject to annual performance appraisal. Based on the satisfactory performance the contract may be renewed as per the requirement of the Company. 3. The contract can be terminated by giving 60 days' notice from either side at any time during the contract period without assigning any reason thereof. 4. The contractual engagement shall have no legal right to claim for regular absorption in company either during the period of contract or any time after the expiry of the contract.
Remuneration	The remuneration would be negotiable as per the prevailing market standards for a similar kind of job as also based on experience, qualification, and suitability of the candidate.

Position 2: Manager - IT Infrastructure & Security Architecture (1 Vacancy)

Eligibility Criteria as at **1st Aug 2021**	1. Bachelor Engineering degree in the field of Computer science/ Information Technology 2. 5 plus years of relevant work experience 3. Maximum 40 years of age (Relaxation in upper age limit is applicable as per Government of India guidelines for SC/ST/OBC/PWD candidates).
Preferred Skills and Experience	1. Proficient technical knowledge of server operating systems, including VMware, Linux, Windows OS, Microsoft server, Microsoft Active Directory and Microsoft Exchange email systems and Microsoft SQL Server environments. 2. Good understanding of DC/DR setup, replication strategies, operations including DC/DR Drills. 3. Vendor Management skills for resolution of issues, conflicts, etc. 4. Infrastructure planning, operations, and support experience with mission critical systems. 5. In-depth knowledge of security, including Cyber-security, and data privacy practices and laws and implementation of such laws. 6. Strong understanding of infrastructure management principles, practices, and procedures. 7. Interpersonal skills to work effectively with leaders in different business units to ensure a comprehensive IT strategy that benefits the Company. 8. Change management skills to adapt to advances in technology. 9. Exposure to regular Audit and Regulatory compliance. 10. **Experience in IT infrastructure development and implementation.**
Job Description and Roles and Responsibilities	The essential function of this position is to establish and implement efficient design, standards and operation of the company's network, servers, databases, and security environments. This includes being responsible for working with vendors and the internal team to ensure monitoring and performance against service levels, diagnosing network and hardware problems. The IT Infrastructure Architect will also work closely with internal decision makers, project teams and partners in order to identify, recommend, develop, implement, and support cost-effective technology solutions for all aspects of the organization. Implementation of DC/DR setup, replication strategies, operations including DC/DR Drills. Implementation of Cyber-security and data privacy practices and laws. Implement Audit and Regulatory compliance measures related to IT. Enable integration of system with external stakeholder portals/databases. Implement migration of data between internal and external DBs.
Terms of Contract	1. Posting for the role would be at Delhi, AIC Head Office. 2. The engagement will be full time and contract is initially for a period of 3 years subject to annual performance appraisal. Based on the satisfactory performance the contract may be renewed as per the requirement of the Company. 3. The contract can be terminated by giving 60 days' notice from either side at any time during the contract period without assigning any reason thereof. 4. The contractual engagement shall have no legal right to claim for regular absorption in company either during the period of contract or any time after the expiry of the contract.
Remuneration	The remuneration would be negotiable as per the prevailing market standards for a similar kind of job as also based on experience, qualification, and suitability of the candidate.

Method of Selection: Selection will be based on shortlisting of candidates followed by Written Test and/or Personal Interview

- Adequate number of candidates as decided by the Company shall be shortlisted based on their academic qualification, work experience etc. in the ratio as deemed fit depending upon the requirement of the Company vis-à-vis number of applications or any other criteria at its sole discretion.
- Mere fulfilling minimum qualification and experience will not vest any right in the candidate for being shortlisted and called for Written Test and/or Personal Interview.
- Date, time and venue of Written Test and/or Personal Interview, as the case may be, will be informed to the shortlisted candidates through regd. e-mail id.
- The Written Test may be conducted online and Personal Interview may be conducted in person or through Video Conferencing.

- The qualifying marks in the Written Test and/or Personal Interview will be decided by the Company.
- The final selection is subject to verification of original documents / certificates etc. in support of the candidature.
- **Reservations:** As per applicable DoPT guidelines.

General Information:

- Candidates shall send the application (in the prescribed format attached) **ON OR BEFORE 3rd September 2021** in the name of Dy. General Manager -HR at the Company's address given here below with the **SUPERSCRIPTION "Application For The Post of IT MANAGERS – INFRASTRUCTURE / APPLICATION (strike out whichever is not applicable)"** along with all self-attested photo copies of all relevant certificates / documents **:**

   DEPUTY GENERAL MANAGER
   AGRICULTURE INSURANCE COMPANY OF INIDA LIMITED,5th FLOOR,
   PLATE B AND C, NBCC OFFICE BLOCK 1, EAST KIDWAI NAGAR, NEW DELHI -110023

- Shortlisting of candidates will be purely provisional without verification of age/qualification/category (SC/ST/OBC/PWBD/EWS) etc. **Each applicant should, therefore, ensure that he/she fulfils the eligibility criteria and that the particulars furnished in applications are complete/correct in all respects.**
- In case the candidate is found as not satisfying the eligibility criteria and/or has not produced the original certificates, his/ her candidature will be summarily rejected.
- Candidature of any candidate furnishing incorrect or false particulars or suppressed material information is liable to cancelled at any stage of selection and if detected post selection, his/her selection will be terminated immediately.
- **The candidates may kindly note that any cost incurred by them for attending the Written Test and/or Personal interview will not be reimbursed by Company.**
- Canvassing or bringing any undue influence in any form will disqualify the candidate.
- The selected candidate shall not accept any other assignment without obtaining explicit consent from AIC during the period of contract.
- Company reserves the right to amend or alter any of the conditions mentioned above, reject any application/candidature at any stage or cancel the Written Test and/or Personal Interview and/or selection process at any stage without assigning any reason.
- **The decision of the company in all matters regarding eligibility, shortlisting, conduct of Written Test and/or Personal Interview and selection would be final and binding on all candidates and no correspondence shall be entertained in this regard.**

PLEASE NOTE: Corrigendum/extension etc., if any shall be published only on our website "www.aicofindia.com" in "Notice" section. Please visit our website regularly.

DISCLAIMER
The engagement shall be on contract basis only as per the requirement of the company. The contract may be cancelled or terminated through written intimation by either side by giving 60 days' notice without assigning any reason thereof. The candidates shall not have any legal right for permanency or absorption in the company at any given point of time during the contract or after expiry of the contract.

Date: 05.08.2021   **DGM (HR)**
Place: New Delhi
                          (Company is not responsible for any printing errors)

Application For the Post of IT MANAGERS – INFRASTRUCTURE / APPLICATION

(strike out whichever is not applicable)"

LAST DATE OF RECEIPT OF APPLICATION: 03-09-2021

1. **Name in full (in English & Capitals) :**_____

Photo

2.**Father's/Husband's name:** _____

3. **Current Residential Address:** _____

_____

City _____State _____ Pin Code_____

Telephone with STD Code: _____ Mobile:_____

Email ID :_____

4. **Date of Birth (dd/mm/yyyy) :**_____

5. **Age in completed years as on 01/08/2021:** _____

6. **Category (UR/OBC/SC/ST/EWS/PWD):** _____

(Abbreviations: SC- Schedule caste, ST – Schedule Tribe, OBC- Other Backward Class, EWS- Economically Weaker Section, PWD – Person with Disability, UR - Unreserved). *Self-attested photocopy of the certificate should be attached with the application.*

7. **Gender (Male/Female/TG):** _____

8. **Whether belong to Minority Community (If yes mention the community – Muslim/**

Christian/Buddhist/Sikh/Zoroastrian/Others-specify) _____

9. Educational Qualifications (Graduation onwards):

Exam passed	Board/University	Month & year of passing	Main Subjects	Medium of instructions	% of Marks/ GPA/ Grades

10. Technical / Professional Qualifications:

Exam passed	Institute	Month & year of passing	% of Marks/ GPA/ Grades

Note: - Self-a*ttested photocopies of certificates / mark sheets / degree / diploma etc. in respect of educational, and technical qualifications should be attached with the application.*

11. Experience (*detailed experience may be attached with the application*) :

Company	Designation	From date	To date	Job-profile

Declaration: I hereby declare that all the statements made in this Application hereinabove are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incorrect or incomplete or if I am ineligible due to non-fulfilment of eligibility criteria and non-submission of original for verification purpose, my candidature for the applied post is liable to be cancelled/ rejected at any stage of engagement.

Date:

Place: **Signature of Applicant**