



(An Institute of National importance established by Government of India)

Melakottaiyur, Vandalur-Kelambakkam Road, Chennai-600127

मेलक्कोट्टैयुर, वंडलूर-केलमपाक्कम राड, चेन्नई-600127

Ph: +91 44 2747 6300

Email: recruit@iiitdm.ac.in

Advt. No. R/2(C)2021

20<sup>th</sup> July 2021

**ENGAGEMENT OF GENERAL DUTY MEDICAL OFFICER  
(ON CONTRACT BASIS)**

Indian Institute of Information Technology Design and Manufacturing, Kancheepuram is an Institution of National Importance established in 2007 by the Ministry of Human Resource Development, Government of India and is located at the outskirts of Chennai. It is a Centre of Excellence for pursuing Design and Manufacturing oriented Engineering Education and Research and for promoting competitive advantage of Indian products in global markets.

The Institute is fully residential with faculty and staff staying inside the campus and applications are invited for engagement on general duty medical officer on purely temporary and contractual basis as per terms and conditions given below.

	Number of Post	ONE (01)
1	Age	Retired doctors from central/state/PSU /Autonomous bodies with age less than 63 years
2	Educational Qualification	Minimum qualification – MBBS Degree
3	Remuneration	Consolidated amount of Rs. 70,000/- per month with accommodation inside the campus free of cost. Private practice will not be permitted
4	Duration of appointment	Initially for a period of 01 year, extendable by another year on satisfactory service.
5	Working Hour	From 08.30 AM to 11.30 AM and 04.30 PM to 07.30 PM (Monday to Saturday) except on Institute holidays.

Interested candidates may apply in the prescribed proforma (**Annexure- I**).

Date and time of Interview will be informed by email to shortlisted candidates.

Sd/-  
Registrar

**Terms and conditions:**

1. The engagement will be purely on contractual basis, initially for a period of one year which may be extended with the approval of competent authority on the basis of satisfactory working report and conduct.
2. The appointee will be allocated with Accommodation (two-bedroom house) within the campus free of cost.
3. The appointment can also be terminated at any time (on either side) by giving one month's notice or by paying one month's salary.
4. The upper age limit for making an application for contractual appointment will be 63 years, as on 18.08.2021. The contractual doctor will be eligible to serve IIITDM till he attains 65 years. However, engagement beyond 65 years and upto 70 years could be with the approval of Director IIITDM.
5. The appointee will be the medical officer in charge of the Institute dispensary and will provide medical services to the Inmates of the campus. The competent authority reserves the right to assign any other duty as and when required. No extra/additional allowance will be admissible in case of such assignment.
6. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc. or any other benefits available to the IIITDM employees, appointed on regular basis.
7. The appointee will not be granted any claim or right for regular appointment to any post.
8. Only consolidated salary will be admissible. Dearness Allowance, increment and other allowances admissible to the Central Govt servants shall not be admissible.
9. The appointment shall be on the whole time appointment of the Institution and shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
10. The appointee is not entitled to any TA for joining the appointment.
11. Other conditions of service will be governed by relevant rules and orders issued from time to time.
12. If any declaration given or information furnished by him/her proves false or if he/she is found to have willfully suppressed any material, information, he/she will be liable to removal from service and also such other action as the Government may deem necessary.
13. No private practice of any kind is permissible nor any non-practicing allowance will be admissible, in addition to monthly remuneration.

14. The appointee is eligible for a leave of 15 days in a year and the leave will be granted on a pro rata basis.

Duly filled- in in all respects and attested copies of their educational certificates and other documents etc. have to be sent to the address mentioned below on or before 18.08.2021 superscribing “**Application for the Post of General Duty Medical Officer**” by Speed post/Registered post only.

To

The Registrar

Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram

Melakkottaiyur, Off Vandalur - Kelambakkam Road, Chennai-600 127

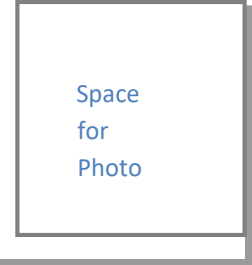
Contact No: 044-27476313/6300

Email: [recruit@iiitdm.ac.in](mailto:recruit@iiitdm.ac.in), Website: [www.iiitdm.ac.in](http://www.iiitdm.ac.in)

Sd/-

Registrar

**APPLICATION FORM FOR ENGAGEMENT OF  
GENERAL DUTY MEDICAL OFFICER ON CONTRACTUAL BASIS**



**POST APPLIED FOR – GENERAL DUTY MEDICAL OFFICER**

1	Name in Block Letters	
2	Father's/Husband's Name	
3	Date of Birth	
4	Age on closing date	
5	Permanent Address with pin code	
6	Correspondence Address with pin code	
7	Name of the Department retired from	

8	Whether Central/State Govt/PSU	
9	Post held at the time of retirement	
10	Date of appointment	
11	Date of Retirement	
12	Any other information	
13	Mobile No.	
14	Email Id	
15	Brief particular of experience	A separate sheet may be enclosed.

**CHECK-LIST OF DOCUMENTS DULY SELF-ATTESTED**

1	Copy of Matriculation , HSC Mark Sheet/ Certificate	
2	Copy of UG/PG Degree certificate (as applicable)	
3	Copy of Registration Certificate from Medical Council	
4	Copy of PPO/Retirement order	
5.	Any other	

**DECLARATION**

I solemnly declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Institute. I have read the guidelines and am ready to accept all the terms and conditions for engagement.

Place :

Signature of Candidate

Date: