



## SOUTH EASTERN COALFIELDS LIMITED

(A Subsidiary Company of Coal India Ltd)

CIN :U10102CT1985GOI003161

EXECUTIVE ESTABLISHMENT DEPARTMENT

REGD. OFFICE: SEEPAT ROAD, BILASPUR(CG): 495 006

Phone: 07752-246336, E-Mail: [gnee.secl@coalindia.in](mailto:gnee.secl@coalindia.in)

Ref: SECL/BSP/EE/Notification/Adviosr(F & Env)/2021/ 1264

Date : 24.03.2021

**NOTIFICATION FOR ENGAGEMENT OF FULL TIME ADVISOR(Forest & Environment) IN SECL ON CONTRACT BASIS AS PER CIL'S POLICY FOR AVAILING SERVICES OF THE RETIRED CMD'S/DIRECTORS/SR.LEVEL EXECUTIVES, ETC AS FULL TIME/PART TIME ADVISORS.**

South Eastern Coalfields Limited (A Subsidiary of Coal India Limited) invites applications for engagement of One Full Time Advisor (Forest & Environment) from **retired executives** of from CIL & its subsidiaries, PSUs/autonomous organizations of Central/State governments (- Forest department preferably retired as PCCF/APCCF) on contractual basis for an initial period of 06 (six) months which can be extended up to two years, subject to requirement and satisfactory performance. **VRS optees will not be considered.**

The eligibility criteria, terms of engagement, pay & allowances, other benefits are mentioned below.

1	Name of Post	FULL TIME ADVISOR(Forest & Environment)						
2.	No.of Posts	1 (One)						
2.	Nature of work	The incumbent will function as Full Time Advisor (Forest & Environment). His services will be utilized for liaison with the State Forest Department/State Pollution control boards/ MoEF&CC/ NGT etc. in matters related to Forest land clearance and environment clearance. Assistance/advice to CMD/Directors/CVO/GMs/HODs as per requirement on day to day basis. He shall also be responsible for any other works/jobs that are assigned to him/her as per requirement.						
4	Qualification	Graduate in any discipline.						
5.	Experience	Minimum 5 years relevant work experience in field /stream of Forest land diversion process and Environment clearances from CIL & its subsidiaries, PSUs/autonomous organizations of Central/State governments (Forest Deptt.).						
3	Maximum age limit for eligibility	Applicants should be more than 60 years but not more than 65 years during the contract period. Engagement will not be beyond his/her attaining the age of 65 years. Cut-off date for the eligibility will be the date of Notification.						
4	Consolidated Honorarium and other benefit	<b>(i) Consolidated Monthly Compensation/Honorarium :</b> <table border="1"><tr><td>Grade of Retd. Executive</td><td>Compensation/ Honorarium P/M</td></tr><tr><td>Retd Chairman/ Directors</td><td>₹ 1,50,000/-</td></tr><tr><td>Retd. E 9 Gr. Executive</td><td>₹ 1,20,000/-</td></tr></table>	Grade of Retd. Executive	Compensation/ Honorarium P/M	Retd Chairman/ Directors	₹ 1,50,000/-	Retd. E 9 Gr. Executive	₹ 1,20,000/-
Grade of Retd. Executive	Compensation/ Honorarium P/M							
Retd Chairman/ Directors	₹ 1,50,000/-							
Retd. E 9 Gr. Executive	₹ 1,20,000/-							

*[Handwritten signature]*

		Retd E 8 Gr. Executive	₹ 1,05,000/-
		Retd E 7 Gr. Executive	₹ 90,000/-
		<p><b>(ii) Accommodation facility :</b> Suitable Company's accommodation shall be provided on availability. However, if Company's accommodation is not available, a consolidated amount will be paid @ 8% of consolidated pay. In the event of Company's accommodation, the house rent as applicable to Executives on roll will be recovered.</p> <p><b>(iii) Conveyance charges :</b> Company shall provide conveyance for full time Advisor's as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.</p> <p><b>(iv)</b> Re-imburement for the use of mobile telephones based on the actual bills or Rs.750/- p.m. whichever is less.</p> <p><b>(v)</b> Medical, leave and TA/DA shall be governed as per CIL's Policy.</p>	
5	Terms & Conditions	<p>(i) The selected Advisor(Forest &amp; Environment) would be stationed at SECL- HQ Bilaspur / Raipur as per requirement of the Company.</p> <p>(ii) The engagement of Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.</p> <p>(iii) Notice period for termination of Contract – One month's notice or consolidated honorarium from either side.</p> <p>(iv) The Advisor has to maintain the integrity and secrecy of the Companies business and shall not engage himself/herself with any other business during his/her tenure as Advisor. He shall perform the duties efficiently, diligently and shall devote their whole time to the company. He/she shall honestly and faithfully serve the Company during the period of engagement.</p> <p>(v) Tax – In case of payment of GST is required, the same shall be reimbursed on production of proof of such payment.</p> <p>(vi) Other terms &amp; conditions as per CIL's Policy in vogue.</p> <p>(vii) His term will cease if any officer from State Forest Department gets appointed on deputation to SECL</p>	

The Application Form can be downloaded from SECL website [www.secl-cil.in](http://www.secl-cil.in) under the caption "Career". Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents:-

1. Proof of Age (Matriculation Certificate).
2. Retirement/Superannuation Notice.
3. Certificate of Qualification and Experience.

These documents along with duly filled and signed application format should reach to the "Office of GM(P/EE), Executive Establishment Department, South Eastern Coalfields Limited, Seepat Road, Bilaspur, Chhattisgarh, Pin: 495006, latest by 08.04.2021 by 5.00 PM by Registered Post/Speed Post/email in email id – gmee.secl@coalindia.in.

Following important points may also be noted:

- (i) Application received after 08.04.2021 by 5.00 PM will not be considered and the company will not be responsible for any postal delay/loss in transit in submission of application within specified time.
- (ii) Any modification/amendments, if any, in this notification will be given in SECL website only.



- (iii) ~~All correspondence with the candidates shall be made as per his/her address, given in the application. However, important information will also be available on SECL website.~~
- (iv) SECL reserves the right to shortlist candidates for interview/selection process. Selection will be done on the basis of performance in the interview.
- (v) No TA/DA will be paid to any candidate for appearing in interview/selection process.
- (vi) The decision of SECL Management in the matter will be final and binding upon all.

  
Dy. General Manager(Pers/EE)  
SECL HQ., Bilaspur

**Distribution :**

1. TS to D(P&IR), CIL, Kolkata.
2. TS to CMD, SECL, Bilaspur.
3. TS to D(P)/D(T/O)/D(T/P&P)/D(F), SECL.
4. GM(P/EE)/HOD(P/EE), CIL/MCL/NCL/ECL/BCCL/CCL/WCL/CMPDIL ...  
For wide circulation in their Subsidiary Company.
5. All HODs, SECL HQs.
6. All GMs, Areas, SECL.
7. HOD(System), SECL ... with a request to upload on SECL website.
8. All Notice Boards, SECL HQ.

**Copy to :**

GM(System)/HOD(System), CIL/MCL/ECL/BCCL/CCL/WCL/NCL/CMPDIL..  
with a request for uploading the notification on their  
official websites.

**Copy for kind information to :**

1. Director(Tech) P&P, SECL.

## APPLICATION FORMAT

For the Post of Advisor (Forest & Environment) in South Eastern Coalfields Limited

1. Ref. No. & Date of Notification :

2) Name (in Block Letter) :

3) Father/Spouse's Name :

4) Date of Birth :

5) Present Address for communication:

6) Contact No.

a) Telephone :

b) Mobile :

c) E-Mail ID :

7) Permanent Address :

8) Caste (Gen/SC/ST/OBC):

9) Date of superannuation :

10) Educational Qualification :

11) Experience details as prescribed below:

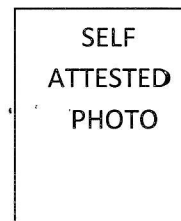
Name of the Org./ Dept. from where retired	Last post held/EIS No.	Grade	Pay Scale	Basic Pay with grade pay (where applicable)	Discipline	Period	Remarks

12) Special Achievement (if any) :

13) Details of any Departmental/Vigilance Case or Court Case (if any):

14) Superannuation Notice No. & Date (Enclose documents):

15) Any other information



(Name & Signature of the candidate)

Date:

Place:

List of enclosures: