



No. NIE/PE/Advt/Mar-2021/23

Date: 16.03.2021

**WRITTEN TEST/ WALK-IN INTERVIEW**

Candidates are invited to attend Written Test/ Walk-in Interview between 9.30 AM to 10.00 AM for project posts under the various projects on contract basis as detailed below (please refer website for changes if any in the date of interview)

1	<b>Name of the Post</b>	<b>Project Consultant (Medical/Non-Medical)</b>
	<b>Name of the Project</b>	Establishment Of surveillance system in a rural population cohort for describing epidemiology of SARS CoV-2, dengue and chikungunya infections towards setting up of field based clinical trial site in model rural health research unit in Tirunelveli, Tamil Nadu. (Codenchik)
	<b>Number of Post</b>	1 (One)
	<b>Place of Interview</b>	ICMR-NIE, Chennai
	<b>Date of Walk interview</b>	31.03.2021
	<b>Place of Posting</b>	Model Rural Health Research Unit, Govt. Primary Health Centre campus, Kallur, Tirunelveli District, Tamil Nadu
	<b>Essential Qualification</b>	Professional having MBBS/BDS/BSMS/MPH with R&D experience and published papers OR Retired Government employees drawing pay in the pay Band Pay Band Rs. 15,600-39,100+ Grade Pay of Rs. 5,400/- at the time of retirement and having at least 20 years experience in the required domain/ field
	<b>Desirable Qualification</b>	1) PhD in epidemiology 2) MD Community Medicine/SPM 3) BDS/BSMS with MPH 4) Experience in conducting community-based health research, including vaccine and other drug trials 5) Experience in coordination of research activities 6) Knowledge of computer applications and data analysis 7) Experience in writing research manuscripts 8) Training in GCP 9) Proficiency in reading, speaking and writing in Tamil
	<b>Age limit</b>	70 years
	<b>Emoluments</b>	Rs.70,000/- (Consolidated) (Depending upon knowledge and experience)

<b>Nature of Duties</b>	<ol style="list-style-type: none"> <li>1) Provide technical support for planning, implementation and coordination of project activities</li> <li>2) Plan and supervise screening, recruitment and follow-up of the cohort participants</li> <li>3) Coordinate with the field, lab and hospital teams during the implementation of the project</li> <li>4) Supervise field data collection/data management</li> <li>5) Prepare periodic study reports</li> <li>6) Provide GCP training to the project staff</li> <li>7) Organize meetings/workshops/training programs</li> <li>8) Any other work assigned by the Director/PI/Co-PI / Superior officer</li> </ol>
<b>Duration</b>	06 Months (Renewable for the project duration subject to performance and project requirement)

<b>2</b>	<b>Name of the post</b>	<b>Project Scientist – C (Non-Medical)</b>
	<b>Name of the Project</b>	Establishment Of surveillance system in a rural population cohort for describing epidemiology of SARS CoV-2, dengue and chikungunya infections towards setting up of field based clinical trial site in model rural health research unit in Tirunelveli, Tamil Nadu. (Codenchik)
	<b>Place of Interview</b>	ICMR-NIE, Chennai
	<b>Date of interview</b>	31.03.2021
	<b>No. of posts &amp; Category</b>	01
	<b>Place of posting</b>	ICMR-NIE, Chennai
	<b>Essential Qualification</b>	<p>First class Masters degree in life sciences/Public Health/Statistics/Biostatistics/Epidemiology with four years experience in relevant field</p> <p>Or</p> <p>Second class Masters degree in life sciences/Public Health/Statistics/Biostatistics/Epidemiology with PhD with four years experience in relevant field</p>
	<b>Desirable Qualification and Experience</b>	<ul style="list-style-type: none"> <li>• Working knowledge in the area of disease surveillance and project management</li> <li>• Good communication skills: scientific writing as evidenced by publications in peer-reviewed scientific journals and official communications</li> <li>• Knowledge of literature review using reference managers, data handling, analysis, interpretation and report writing</li> <li>• Working knowledge of statistical software including SPSS/Stata/R</li> <li>• Working knowledge of MS Office</li> </ul>
	<b>Remuneration</b>	Rs. 51,000/- + HRA
	<b>Age Limit</b>	40 Years

	<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>➤ Coordinate with field site, PI/Co-PIs/Funding Agency/Other Stakeholders</li> <li>➤ M&amp;E visits to MRHRU, Tirunelveli, Tamil Nadu</li> <li>➤ Data Analysis, preparation of reports and manuscripts.</li> <li>➤ Assist PI in various project related activities</li> <li>➤ Any other work assigned by the Director/PI/Co-PI / Superior officer</li> </ul>
	<b>Duration</b>	06 Months (Renewable for the project duration subject to performance and project requirement)

<b>3</b>	<b>Name of the Post</b>	<b>Project Technical Officer (Social Work)</b>
	<b>Name of the Project</b>	Strengthening / promoting evidence – based advocacy for Influenza prevention and control in India <b>(INSPIRE – II)</b>
	<b>Date of Interview</b>	01.04.2021
	<b>Number of Post</b>	01 (One) (UR)
	<b>Place of Posting</b>	NIE, Chennai
	<b>Essential Qualification</b>	Graduate in Social Sciences / Social Work from a recognized university with 5 years working experience from a recognized Research Institution  (OR) Master's degree in Social Sciences / Social Work from a recognized university
	<b>Desirable Qualification and Experience</b>	<ul style="list-style-type: none"> <li>• Experience in conducting both quantitative/qualitative interviews in field based health research</li> <li>• Experience in conducting verbal autopsy</li> <li>• Experience in conducting community awareness activities</li> <li>• Knowledge of computer applications</li> <li>• Experience in working as part of a research project team</li> <li>• Proficiency in reading, writing and speaking in Tamil</li> </ul>
	<b>Emoluments</b>	Rs.32,000/- per month
	<b>Age Limit</b>	30 years
	<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>• To conduct qualitative/quantitative interviews</li> <li>• Assist in various community awareness programmes</li> <li>• Conduct verbal autopsy</li> <li>• Perform any other work assigned by the Director/PI/Co-PI/Superior officer</li> </ul>
	<b>Duration</b>	Up to 29.09.2021 (Renewable for the project duration subject to performance and project requirement)

4	<b>Name of the post</b>	<b>Project Technical Officer (Statistics/Public Health)</b>
	<b>Name of the Project</b>	Establishment Of surveillance system in a rural population cohort for describing epidemiology of SARS CoV-2, dengue and chikungunya infections towards setting up of field based clinical trial site in model rural health research unit in Tirunelveli, Tamil Nadu. (Codenchik)
	<b>Place of Interview</b>	ICMR-NIE, Chennai
	<b>Date of interview</b>	01.04.2021
	<b>No. of posts &amp; Category</b>	02 (1 – UR, 1 - OBC)
	<b>Place of posting</b>	ICMR-NIE, Chennai
	<b>Essential Qualification</b>	BSc Statistics, BSc Biostatistics from recognized university with 5 years work experience from recognized institution OR Master degree in Statistics/ Biostatistics/ Public Health.
	<b>Desirable Qualification and Experience</b>	<ol style="list-style-type: none"> <li>1. PhD in Statistics/Biostatistics</li> <li>2. Experienced in statistical analysis using SPSS/ Stata/Epilnfo/R etc.</li> <li>3. Experience in online data collection/management</li> <li>4. Experience conducting/coordinating large scale biomedical research studies/community level health surveys</li> <li>5. Proficiency in MS Office</li> <li>6. Good communication skills (scientific publications and official communications)</li> </ol>
	<b>Remuneration</b>	Rs.32,000/-
	<b>Age Limit</b>	UR - 30 Years, OBC – 33 Years (Including age relaxation)
	<b>Nature of Duties</b>	<ol style="list-style-type: none"> <li>a) Coordinating field-level data collection</li> <li>b) Monitoring and validating case report forms daily</li> <li>c) Managing data collected/generated from different sources</li> <li>d) Performing data analysis using statistical software</li> <li>e) Writing manuscripts.</li> <li>f) Preparation of progress reports periodically</li> <li>g) Perform any other work assigned by the PI/Co-PI/Supervisory Officer/Director</li> </ol>
	<b>Duration</b>	06 Months (Renewable for the project duration subject to performance and project requirement)

<b>5</b>	<b>Name of the Post</b>	<b>Project Technical Officer (Statistics)</b>
	<b>Name of the Project</b>	Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Tiruvallur District, Tamil Nadu, India
	<b>Date of Interview</b>	01.04.2021
	<b>Number of Post</b>	01 (One) (SC)
	<b>Place of Posting</b>	NIE, Chennai
	<b>Essential Qualification</b>	Graduate degree in Statistics/ Biostatistics from a recognized University with five years work experience in the relevant subject from a recognized institution (OR) Master's Degree in Statistics/ Biostatistics from a recognized University
	<b>Desirable Qualification and Experience</b>	With good knowledge and understanding of standard statistical principles and practices Work experience in bio medical research is desirable Experience in statistical analysis using software MPH, MSc (Epidemiology / Public Health) degree
	<b>Emoluments</b>	Rs.32,000/- per month
	<b>Age Limit</b>	35 years (Including age relaxation)
	<b>Nature of Duties</b>	a) Responsible for monitoring and checking of case report form entries b) Responsible for performing Data analysis using statistical software such as Epi Info, SPSS, Stata c) Contribute to preparation of project technical reports d) Day to day reporting to study investigators on assigned work / project activities e) Perform any other work assigned by the PI / Co-PI / Supervisory Officer / Director
	<b>Duration</b>	6 months (renewable for the project duration subject to performance and project requirement)

<b>6</b>	<b>Name of the post</b>	<b>Multi Tasking Staff (Field)</b>
	<b>Name of the Project</b>	Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Tiruvallur District, Tamil Nadu, India
	<b>Place of Interview</b>	<b>ICMR – NIE, Chennai</b>
	<b>Date of interview</b>	07.04.2021
	<b>No. of posts &amp; Category</b>	1 (OBC)
	<b>Place of posting</b>	ICMR – NIE, Chennai
	<b>Essential Qualification</b>	<ul style="list-style-type: none"> <li>10th Pass/ High school or equivalent.</li> </ul>
	<b>Desirable Qualification and Experience</b>	Typing certificate in English Lower / Higher issued by State Board
	<b>Remuneration</b>	Rs.15,800/- per month.

<b>Age Limit</b>	28 years (including 3 years age relaxation)
<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>• Assisting in the routine office work</li> <li>• Carrying of files— &amp; other papers</li> <li>• Physical maintenance of records of section</li> <li>• Any other work assigned by the superior authority</li> </ul>
<b>Duration</b>	Upto 29.09.2021 (Renewable for the project duration subject to performance and project requirement)

### **Instructions to the candidates for Written Test/Walk in Interview**

1. Please bring the filled in application with one set of photocopy of qualification and experience and other testimonials.
2. Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
3. Age relaxation is admissible in respect of SC / ST / OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
4. Experience certificate should clearly state the nature of work during the period of employment. Appointment order, pay slip and offer of appointment will not be accepted in place of experience certificate. Experience certificate should contain salary per month and duration.
5. No-Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. The above said post is Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
8. TA/DA will not be paid by NIE for attending the written test/interview.
9. The Director, ICMR-NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Any further information may be downloaded from ICMR-NIE website (Careers) which will be updated from time to time.
11. **Date of Written Test/ Walk-in Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.**

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof.

*Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.*

**APPLICATION FORM FOR THE PROJECT POST**

**ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY**  
 Second Main Road, TNHB, Ayapakkam, Chennai – 600 077

RECENT  
PASSPORT

SIZE  
COLOUR  
PHOTO

Application for the post: \_\_\_\_\_

Project: \_\_\_\_\_

1)	Name (full in block letters)																		
2)	Father's Name																		
3)	Mother's Name																		
4)	Date of birth(dd/mm/yyyy)	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>															-----Years -----Months -----Days		
5)	Sex																		
6)	Applying under SC /ST / OBC/EWS/General	General/SC/ST/OBC/EWS(Circle the appropriate)																	
7)	Are you Physically handicapped	YES /NO																	
8)	Address for communication with pin code	Applicant Name :  S/o/D/o/C/o :  Door No :  Street :  Village/Town:  Post :  District :  Pin code :																	
9)	Mobile/Phone No .for contact																		
10)	Email ID (mandatory)																		

**11) Educational Qualifications**

<b>No.</b>	<b>Exam Passed</b>	<b>Board /University</b>	<b>Year of Passing</b>	<b>% of Marks</b>

**12) Experience**

<b>Sl. No</b>	<b>Name of the Institution</b>	<b>Nature of employment*</b>	<b>Date of joining</b>	<b>Date of leaving</b>	<b>Years</b>	<b>Months</b>	<b>Days</b>
<b>Total</b>							

\* Provide Certificate of proof in support of your claim.

**13) Publications (attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Title of the paper</b>	<b>Name of the journal</b>	<b>First/co/ corresponding author</b>	<b>Impact Factor</b>



**14) Books/Chapter (attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Title of the Book</b>	<b>ISBN</b>	<b>Role: Author/Editor etc.</b>

**15) Projects (attach separate sheet, if space is not enough)**

<b>Sl.No.</b>	<b>Name of the project</b>	<b>Budget (in Rs.)</b>	<b>Funding Agency</b>	<b>Role: PI/Co-PI</b>

**16) Awards (attach separate sheet, if space is not enough)**

<b>Sl.No.</b>	<b>Name of the award</b>	<b>Type: National/International etc.</b>	<b>Description of the award</b>

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**17) Candidate, if currently working in ICMR-NIE Project, please give details:**

Sl.No .	Name of the Project	Designation of the Candidate	Contract period		Years	Months	Days
			From	To			

\* NOC from the PI should be enclosed.

**18) Whether any relative is employed in ICMR, if Yes, please give details:**

**19) Any other information:**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature / appointment shall be liable for cancellation / termination without notice or any compensation in lieu thereof.

Place:

Date:

**Signature&**

**Name of the Candidate**