

**Vacancy Notification Ref No. PERL/6(75)/99-Vol III dated 02 March 2021****WALK-IN SELECTION AT COCHIN SHIPYARD LIMITED (CSL)**
MARINE FACULTY / INSTRUCTOR / APPRENTICESHIP TRAINING PERSONNEL

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites applications to the following posts **for appointment on contract basis** at CSL :-

I. Name of Posts, No. of Vacancies/Reservation, Educational Qualification, Experience and Age:

Sl No	Name of Posts	Number of Vacancies / Reservation	<u>Educational Qualification</u>	Experience	Age
1.	Faculty (Marine Chief Engineer) in Marine Engineering Training Institute (METI) on contract basis	2 Posts (1 UR, 1 OBC)	a) Degree in Mechanical/Electrical/ Naval Architecture Engineering or equivalent. b) Should hold Certificate of Competency (issued or recognised by Government of India), as Master-Near Coastal Voyage (NCV) or Chief Mate Foreign Going (FG) or Chief Engineer NCV (MEO Class III) or Marine Engineer Officer (MEO Class II).	<u>Essential :-</u> Working/Sailing Experience as Chief Engineer on Indian/Foreign going ships for at least 3 years. <u>Desirable :-</u> a) Candidates who have teaching experience in DGS approved Institutes. b) Done a course on "Training for Trainers and Assessors (TOTA)" conducted by DGS approved Institutes.	Not to exceed 70 years.
2.	Instructor (Marine Engineering) on contract basis	2 Posts (UR)	Diploma in Mechanical Engineering from a State Board of Technical Education or equivalent.	<u>Essential :-</u> Working/Sailing Experience onboard Indian / Foreign going ships for at least 5 years OR Ex-Indian Navy / Coast Guard personnel with minimum 10 years of experience, which includes atleast six years of sailing experience onboard Naval / Coast Guard ships. <u>Desirable :-</u> a) Persons who have experience in Industrial / Marine training in establishments.	Not to exceed 65 years.



Sl No	Name of Posts	Number of Vacancies / Reservation	<u>Educational Qualification</u>	<u>Experience</u>	<u>Age</u>
				b) Done a course on "Training for Trainers and Instructors (TOTI)" conducted by DGS approved Institutes.	
3.	Officer-in-Charge of Apprenticeship Training on contract basis	1 Post (UR)	Diploma in Mechanical Engineering from a State Board of Technical Education or equivalent.	<u>Essential :-</u> Experience as Inspector of Training/ Principal Class - I/ Vice Principal or Principal Class II/ Training Officer/ Trade Test Officer/ Group Instructor/ Junior Apprenticeship Advisor in Industrial Training Institutes (ITIs). <u>Desirable :-</u> a) Persons who have experience in dealing with matters relating to Apprenticeship training. b) Knowledge of working in a computerized environment.	Not to exceed 65 years.
Total		5 posts (4 UR, 1 OBC)**			

**** Rank lists shall be maintained for the posts and additional requirements due to separations if any shall be sourced from the lists.**

II. Period of Contract and Place of Posting:

The above posts are temporary in nature and for a period of **three years**, extendable for a further period of two years subject to organisational requirements and individual performance.

III. Remuneration

Remuneration for all posts shall be commensurate with educational qualification and work experience.

IV. Age:

The upper age limit prescribed for the posts shall be as on 09 March 2021.



V. Method of Selection:

- a) Walk-in-selection, Certificate Verification & Personal Interview for all posts shall be conducted from **0900 Hrs to 1300 Hrs on 8th & 9th March 2021 at Training Institute, Cochin Shipyard Limited, Kochi – 682 015. Application format is at Annexure-I.**
- b) **Candidates who successfully complete the certificate verification shall only be allowed to attend the Personal Interview on the same day.**

VI. Mode of receipt of application:

- i) **Applicants meeting the requirements notified shall submit their application in the format as per Annexure-I given along with this advertisement on our website www.cochinshipyard.com (Career page) on the date of walk-in-selection. Application submitted in any other mode shall not be accepted. Application once submitted shall be final.**
- ii) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of your application.
- iii) **Original certificates** towards proof of age, qualification, experience, caste etc and **self-attested copies** of all these certificates, should be produced for verification prior to the selection and **their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**
- iv) **The candidates attending the walk-in-selection should submit the following:-**
 - a. Application form in Annexure I with recent passport size photograph pasted on the application.
 - b. A photo-identity proof (in original)
 - c. Original & self attested copy of Aadhaar proof.
 - d. Original Certificates and testimonials, in proof of age/date of birth, educational qualifications, experience, caste and self attested copies of the certificates.

VII. Conditions:

a) Reservation

- i) Government of India Directives on reservation shall apply subject to meeting the eligibility requirements.
- ii) In the case of Persons with Benchmark Disabilities (PwBD), the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.
- iii) Applicants belonging to OBC (Non Creamy Layer), should produce a valid recent community certificate in the prescribed format issued by the Revenue Authority not below the rank of



the Thahsildar, failing which their candidature shall not be considered against respective categories.

b) Qualification

- i) The minimum qualification stipulated for the posts must be from a University/ Examination Board recognized by AICTE/ appropriate statutory authority /State/Central Government.
- ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.
- iii) Self-attested copies of certificates of the educational qualification as mentioned in Clause I should be produced at the time of walk-in-selection failing which they shall not be permitted to attend the selection.

c) Experience

- i) **Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. Period of post qualification experience shall be reckoned as on 09 March 2021.**
- ii) Applicants who are presently working in any organisation (Private / Public Sector / Govt), in the absence of experience certificate, should submit copy of **Appointment / Offer letter issued by the organisation, latest Pay Slip / copy of last Pay drawn** as proof of experience. **For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.**
- iii) Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered. Retired Coast Guard personnel shall also produce Discharge certificate, and experience certificate in the relevant discipline from the authorities concerned.
- iv) **During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their application, failing which they shall not be permitted to attend the selection.**

d) General

- i) In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the certificate verification & interview and follow the instructions as listed under:-



- a) **All candidates should strictly follow the extant ICMR guidelines prior to attending the walk in selection.**
 - b) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
 - c) All candidates attending the walk in selection shall wear appropriate face masks properly covering their nose, mouth, chin etc, **carry personal hand sanitizer (50ml)**. The candidates shall remove the mask at gates for identification. **THOSE CANDIDATES WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**
 - d) All candidates seeking entry into the venue have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations.
 - e) **NO CROWDING AT THE VENUE OF CERTIFICATE VERIFICATION OR GATES FOR ENTRY/EXIT SHALL BE PERMITTED.**
 - f) All candidates shall avoid touching any pillars, bars, hand rails etc with the naked hands.
 - g) All candidates should remove their jackets/overcoats etc at the gates for security check.
 - h) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
 - i) Wearing of masks, Social distancing and queue system shall be strictly adhered.
 - j) **Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the Walk in selection / interview. Persons with these symptoms shall not come for the selection and require to consult doctors nearest to their place of residence or quarantine facility or Govt. hospital immediately. They shall not be permitted for further selection process.**
 - k) All candidates shall bring their own water bottles, preferably transparent water bottles / other refreshments and avoid sharing of personal items.
 - l) All candidates shall bring their own stationery items and avoid sharing of such items.
 - m) Movement to any other areas / buildings other than the venue of walk in selection and interview shall be strictly prohibited.
- ii) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting applications.**
 - iii) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.com. However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such



queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

- iv) No TA/DA shall be paid to the candidates for attending the selection.
- v) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- vi) The candidature of the applicants shall be purely provisional, subject to verification of original certificates in proof of age, qualification, experience, caste, disability etc at the time of joining. In case, the candidates are found not meeting the eligibility requirements or fail to produce certificates in original, the candidate shall not be considered for selection and candidature will be cancelled/rejected without further notice.
- vii) Candidates should be of sound health and satisfy the medical fitness standards as fixed by CSL. The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL and medical fitness further subject to certification by the Chief Medical Officer of CSL.
- viii) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- ix) Rank lists shall be maintained for the posts and additional requirements due to separations if any shall be sourced from the lists. Vacancy which arose as stated above and the actual number of posts filled up against this notification may exceed the number of vacancies indicated in this notification.
- x) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.
- xi) **No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
- xii) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- xiii) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- xiv) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xv) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.



COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

xvi) For any queries please contact us via e-mail career@cochinshipyard.com.

VIII. Important Dates:

Date of Walk-in-Selection at CSL : 8th & 9th March 2021
Venue of Walk-in-Selection : Training Institute,
Cochin Shipyard Limited, Kochi – 682 015

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”

Sd/-
CHIEF GENERAL MANAGER (HR & TRAINING)

