

**Advertisement for the post of State Programme Manager(Skills and Placement)  
in Tamilnadu State Rural Livelihood Mission**

**Tamil Nadu Corporation for Development of women (TNCDW)** was established in 1983 with the prime objective of bringing about socio-economic development and empowerment of women. Now, the Corporation implements the schemes such as Mahalir Thittam, Tamil Nadu State Rural Livelihood Mission and Tamil Nadu Urban Livelihood Mission. Tamil Nadu State Rural Livelihood Mission is a centrally sponsored poverty alleviation scheme. The objectives of TNSRLM are to build strong and vibrant institutional platforms of the poor in the rural areas which enable them to increase their household incomes through livelihood enhancements and access to financial and other services. TNCDW, for its various projects is in need of the following post;

**a) Job position 1:State Programme Manager(Skill and Placement)**

**SCOPE OF WORK:**

- The person selected for this position will assist the vertical lead at National level (NMMU) in operationalizing the component of skill and placement in the state. The reporting of this position will be directly to the Chief Executive Officer, NRLM. The position requires a sound understanding of especially in the context of rural poor. The person will need to travel extensively to NRLM district of the state to support the mission.

**KEY RESPONSIBILITIES AREAS (KRAs) include:**

- Providing Technical support for policy formulation and evolving Strategy and monitoring of Placement linked Youth Skill Training Programme
- Preparation of Annual Plan, implementation and Monitoring of Placement linked Youth Skill Training Programme
- Preparation and ensuring compliance of common minimum syllabus for Placement linked Youth Skill Training (YST)Programme
- Conduct Grading and Approval of Skill training institutions for Placement linked Youth Skill Training (YST)Programme
- Identification and Partnership with Government Departments /Private institutions /organizations / Corporate houses for Placement linked Youth Skill Training Programme.

- Organizing Market scan for placement.
- Planning and Monitoring of Job Mela's in the districts
- Ensuring Timely Release and Monitoring of fund for Placement linked Youth Skill Training Programme
- Ensuring youth database maintained from Village level to State level
- Overall monitoring of State/ District Skill and Placement cell
- Provide technical support for maintenance of Database on Placement linked Youth Skill Training Programme
- Collection & Compilation of Best Practices, Conduct Impact study on Placement linked Youth Skill Training (YST) Programme
- Implementation in the Preparation and Dissemination of Information, Education Communication materials like Audio / Visuals in the context of Placement linked Youth Skill Training (YST) Programme
- Identification and Nurturing of approved Skill training Institutions, Corporate Sector for placement linked Youth Skill Training (YST) Programme at various levels.
- Monitoring of MoRD special project for Youth Skill Training
- Any other key task assigned by Chief Executive Officer and Additional CEO (Capacity Building)-TNSRLM from time to time.

#### **QUALIFICATION:**

The minimum educational requirement for the position is

- MBA in HR or its equivalent (Regular Course)
- 8-10 years experience with 5 years in senior/small/national level position in skill development and placements in similar other livelihoods promotion projects run by/Development Institutions/Government Departments/Corporate/Bi-lateral and Multi-lateral agencies

#### **COMPETENCIES:**

- Experience of working with large scale poverty reduction programme, especially at grass root level will be given preference.
- Experience of working with government institutions will be preference.
- The person should have acknowledged capabilities in partnership management; strong analytical, conceptual and strategic thinking skills, ability to handle large scale planning; handling MIS etc.,

- Proficient with MS office.
- The person should have good command on writing and speaking both English and the regional languages.

**Remuneration:**

Remuneration will be commensurate with knowledge and experience. Maximum Rs. 55,000/- per month will be offered for the deserving candidate.

**Age:** Below 45 years.

**Period of tenure:** one year

**Eligible candidates** are requested to send their resumes documenting their educational qualifications & working experience in both hard and soft copy to **Managing Director, Tamilnadu Corporation For Development of Women Ltd.** (A Government of Tamilnadu Undertaking), Mother Teresa Women's Complex, Ist Floor, Valluvar Kottam High Road, Nungambakkam, Chennai-600034, Tamil Nadu, India. **Email: tncdwho@yahoo.co.in. Last date of receipt of applications is 27.08.2018.**

**MANAGING DIRECTOR**