



National Institute of Electronics and Information Technology (NIELIT)
ISTE complex, 25, Gandhi Mandabam Road, Chennai – 600 025

NL-CHE\III\3(i)\2020-21

Date 29.01.2021

**Walk in Interview for the following position purely
on Temporary Contract Basis**

Job Location: Chennai

(Advertisement No. NIELIT/06/2020-21)

NIELIT Chennai is looking for bright & result oriented persons for various positions. The following position is available **purely on temporary & contract basis** on consolidated emolument initially for a period of 01 (One) year or co-terminus with the project whichever is earlier.

Qualification, Experience, Remuneration, Job Description and Age limit for engagement of temporary project staff are as under:

S. No.	Name of the Post	Details of Educational Qualifications and Experiences(Essential)	Number of Vacancies	Maximum Consolidated Emoluments per month (Rs.)	Job Description
1.	Project Engineer (IT)	Essential B.E/B.Tech(CS/IT/ECE)/ MCA/M.Sc(CS/IT) or equivalent Experience: Deep knowledge in Programming (PHP/ Python/other scripting languages)/ Networking & Windows/Linux Server Administration along with teaching & project coordination.	2 No's	20,000/- to 22,000/-	Teaching, Designing of Courses, Software Development, Technical Project Proposal Preparation, Coordination & Management of Projects
2.	Multi-Tasking Staff (MTS)	Essential: Intermediate with Knowledge of Computer. Essential Experience: Minimum 2 years' experience as MTS/Office Assistant in any organization. Preference will be given to those who reside near to NIELIT Chennai.	1No	18,000/-	1. Handling Phone Calls 2. Official File Management 3. Typing Official Documents 4. Drafting Note sheets 5. Bank/Post Office Works related to Office 6. Cleaning Table & Making Tea/Coffee. 7. Assisting in Different Official works etc.

Age Limit: 21 to 45 Years

Interview Date: 17.02.2021, Reporting Time: 09.00AM to 11.30AM

Candidates coming after 11.30AM shall normally not permitted for interview.



General Terms & Conditions:

1. Candidates should be present in person at NIELIT, ISTE Complex, Gandhi Mandapam Road, (Opp. Anna Centenary Library), Chennai – 600 025 for Interview at the above-mentioned dates against each post at 09:00AM. Written test may be conducted, if necessary. In such a case, the interview of shortlisted candidates will take place on the same day or on the next day.
2. Interested candidates must bring filled application form as well as original and self-attested copies of certificates of qualification, age, experience, etc. and two passport size photographs. Qualification mentioned above are through regular schemes only (no part time) and experience is post qualification only. The application form can be downloaded from our website <https://www.nielitchennai.edu.in>
3. **Candidates should follow COVID-19 protocols as per Govt. of India directives at the time of Walk in Interview.**
4. Processing Fee (Non-Refundable): Rs.200/- for all candidates per post per application.
 - ✓ **Mode of Payment:**
 - ✓ **Through online: Name of Account Holder:** “NIELIT Chennai”,
 - ✓ **SB Account No.** 31185720641, State Bank of India , Kottur (Chennai), **IFSC:**SBIN0001669, **Net-banking or G-Pay or BHIM or using any UPI**
 - ✓ **Through Demand Draft:** In favour of NIELIT Chennai, payable at Chennai.
5. Salary shown is tentative and shall commensurate with experience and knowledge.
6. The selected candidate shall be paid consolidated emoluments and will not be paid any other financial benefits like Medical, HRA, and Transport etc.
7. Number of vacancies may increase/decrease based on the final assessment and such changes will be made by NIELIT Chennai without any notice.
8. Unless suitable candidates are found, posts shall not be filled.
9. Selection of candidates for appointment to the above-mentioned positions will be based on the performance of the candidates in the walk-in-interview/written test and as found eligible as per prescribed criteria.
10. NIELIT reserves right to conduct written test or skill test for screening of the candidate before interview, if felt necessary.



11. The selected candidates will be offered contractual engagement on purely temporary basis under various Projects for a period of one-year period only initially, which may be extended depending upon the performance of the candidate and requirement of NIELIT. These posts do not carry any entitlement for regularization in future.
12. The contract appointment shall not confer any right for regularization/absorption or continuation of service in NIELIT, Chennai.
13. Contract may be terminated any time by giving one-month notice on either side.
The applicants will have no claim implicit or explicit for consideration against any NIELIT post.
14. The offer of appointment for the selected candidates will be subject to verification of original certificates/testimonials at the time of walk in interview and completeness of other formalities.
15. Candidates will not be entitled to claim any TA/DA for appearing in walk-in-interview.
16. NIELIT reserves the right to assign duties to the selected candidate in any location where NIELIT, Chennai has work in progress.
17. Applications not providing adequate information required for assessment will be liable for rejection.
18. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.