



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307
Phone: 0120-4177850, **Fax:** 0120-4177879 **Website:** www.becil.com

VACANCY ADVERTISEMENT NO. 44

Applications are invited for recruitment/empowerment of following manpower purely on contract basis for deployment in National Institute of Industrial Engineering, (NITIE), Mumbai.

| S.No | Post/ Requirement | Evaluation Criteria | Monthly Remuneration |
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| LIBRARY | | | |
| 1 | Library Intern (03) | Qualification: BLISc/MLISc/Integrated Course in Library and Information Science with minimum 55% marks. Age Limit: Below 35 years | Stipend Rs.25,000/- per month |
| IT PROFESSIONALS | | | |
| 2 | Programmer (01) | Qualification: B.E/B.Tech in Computer Science & Engineering/Information Technology/Electronics & Electrical Communications or MCA or MSC in Computer Sc/'B' Level DOEACC or equivalent with minimum 55% marks. Experience: 2-3 years of software development in web based applications, website design and maintenance, database administration, network administration. At least two years of experience in large software Designing & Development using VB..Net, ASP, JAVA, JSP, D2K, SQL server/Oracle 8i/9i DBA, WIN NT/Linux with knowledge of Hardware and Networking. Job Profile: Analyse software requirements: Design, develop unitest and debug code for 3-tier web applications; Design and develop database scheme and write SQL queries. Manage the deployment of web applications on a server: Collaborate with the project stakeholders for ensuring timely delivery of good quality software. Development and Maintenance of Large Scale Web Application to be deployed department wise. Development of Database Administration and System Administration Tools. Development and maintenance of Website. Development of web based academic, financial, inventory tracking tools and maintenance. Installation and backend development for Biometric attendance system. Configuration and deployment of department administration automation tools. Working with admission in charge in automation of application process, and entire admission process automation. Skills Required: Proficiency in languages, Python, JavaScript, SQL, HTML5, CSS; Web frameworks: Flask, VueJS, Node; RDBMS: MySQL: Conversant with Ubuntu based server environment. Age Limit: Below 35 years | Rs.40,000/- per month |
| 3 | Web Designer and Developer (01) | Qualification: B.E/B.Tech in Computer Science/Information Technology or MCA or PGDCA or equivalent from recognized University with at least 55% marks or its equivalent grade and consistently good academic record. OR Bachelor of Design (B.Des) or equivalent from recognized University with at least 55% marks or its equivalent grade and consistently good academic record. Experience: 2-5 years of experience of post-qualification in CorelDraw, Adobe Creative Suite (Illustrator, Photoshop and After Effects). Knowledge of website hosting, web domains, WCMS and | Rs.40,000/- per month |

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| | | <p>web programming tools like html, php, java scripts etc. Understanding of cross-browser compatibility issues. Experience with other creative software, Drawing/illustration skills, photograph, motion-graphics skills would be an extra plus. Experience in institutes of repute like IIMs, IIT, IISER etc. will be preferred.</p> <p>Job Profile: Creation of design assets (Images/videos) for NITIE web applications. Designing of dashboards for various institute requirements. Designing and Testing of entire website features from UX/UI perspective and escalation of any issues/suggestion for improvements. Conceptualize and execute digital/physical marketing collaterals such as banners, emailers, gifs, videos etc. based on requirements. Provide design assets to IT team for implementation planning and information architecture for website. Maintain aesthetics and responsiveness of the website on all screen size. Design visual imagery of website and ensuring that they are in line with branding of NITIE.</p> <p>Age Limit: Below 35 years</p> | |
| 4 | Network Engineer (01) | <p>Qualification: B.E./B.Tech. in Computer Science Engineering/Information Technology/Electronics & Communication Engineering with minimum 55% marks, or with CGPA of 6 or above in 10-point scale from a recognized University.</p> <p>Experience: 2-5 years of work experience in networking in the educational Institutions or any Company</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Computer Hardware and Networking from a recognized institute with a minimum 10 years relevant experience in networking. Candidate must possess sound knowledge of switching, routing, network security IP surveillance, cable plant and load balancing.</p> <p>Job Profile: Assist OIC Digital Informatics Centre (DISC) in managing information technology and computer systems:</p> <ol style="list-style-type: none"> 1. Firewall: Ensure that firewall is working in case of any issue, raise tickets with the vendor by keeping Professor In-charge, DISC and OIC DISC in a loop and monitor till the problem is resolved. 2. Ensure that Two Internet Service Provider (ISP) lines i.e. NKN and Power Grid Corporation of India is up and active. 3. Coordinate with NKN regarding any troubleshooting. In case of any failure in NKN line, all users to be informed and ensure that secondary line i.e. Power Grid Corporation of India (155 mbps) is active. 4. Troubleshooting of end user's internet/desktop/printer/laptop problems in the campus (hostels, Office and residential area). 5. Monthly internet usage reports. Maintain a log of downtime of NKN and Power Grid Corporation of India ISP lease lines. 6. Registration of user devices, Maintenance of DNS, DHCP, LDAP and file servers. 7. Maintenance of UPS system and necessary liaisoning with the electrical department. 8. Any other work assigned to him by PIC DISC and competent authority. <p>Age Limit: Below 35 years</p> | Rs.35,000/- to Rs.40,000/- per month |
| ESTATE & STUDENT ACTIVITY | | | |
| 5 | Junior Engineer (Civil/Maintenance) (01) | <p>Qualification: Degree in Engineering in the relevant field with minimum 55% marks.</p> <p>Experience: At least three years' field experience (preferably in government institutions/organizations).</p> <p>Preferable: Experience in Planning, Execution and Maintenance Mechanical/Civil Engineering works in reputed organization/Govt.</p> | Rs.35,000/- to Rs.40,000/- per month |

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| | | department/autonomous/academic institutions. Upper Age Limit: 35 Years | |
| 6 | Junior Engineer (Electrical) (01) | Qualification: Degree in Engineering in the relevant field with minimum 55% marks. Experience: At least three years field experience (preferably in government institutions/organizations). Preferable: Experience in Planning, Execution and Maintenance of Electrical/Mechanical/Civil Engineering works in reputed organization/Govt. department/autonomous/academic institutions. Upper Age Limit: 35 Years | Rs.35,000/- to Rs.40,000/- per month |
| 7 | Fire Safety Supervisor (01) | Qualification: (Govt. approved Degree or Diploma) in Fire & Safety Engineering (not less than one year duration) with minimum 55% marks. Experience: Five (5) years' experience from any reputed organization, conducting fire & safety inspection, meetings, training etc. Age Limit: 35 Years | Rs.35,000/- to Rs.40,000/- per month |
| 8 | Assistant Sports and Fitness Executive (01) | Qualification: Graduate with Bachelor in Physical Education (B.P. Ed.) or its equivalent with at least 55% marks in the qualifying degree from a recognized University/Institute with at least 02 years of coaching experience in a University/Institute. Desirable: (i) Master of Physical Education with a least one Inter University participation. (ii) At least one year experience in Govt. /Autonomous Bodies/University/College. (iii) Computer course in M.S. Word, Excel, etc. from a reputed Institute. Age Limit: Below 35 years | Rs.55,000/- per month |
| 9 | Physical Fitness Trainer (Male-1) | Qualification: Graduate in Physical Education. Experience: 2 to 3 years' experience of managing Physical Fitness Center/Gym for about 100+ subscribers of various age spectrum. Job Specification: Demonstrate or explain how to perform various exercises and routines to minimize injuries and improve fitness. Watch subscribers do exercises to ensure that they are using the correct techniques. Provide alternative exercise during workouts or classes for different levels of fitness and skill. Monitor clients' progress and adapt program as needed. Explain and enforce safety rules and regulation on sports recreational activities and the use of exercise equipment. Give clients information or resources about nutrition, weight control, and lifestyle issues. Give emergency first aid if needed. Age Limit: 45 Years Working hours : 6 to 8 hours (Moring 3 to 4 hours and evening 3 to 4 hours) | Rs.25,000/- to Rs.30,000/- per month |
| 10 | Associate Physical Fitness Trainer (01-Male) (01-Female) | Qualification: 12 th Standard or Intermediate, Higher Secondary School Certificate or equivalent. Experience: 2 to 3 years of experience of managing Physical Fitness Center/Gym for about 100+subscribers of various age spectrums. Job Specification: Demonstrate or explain how to perform various exercises and routine to minimize injuries and improve fitness. Watch subscribers do exercise to ensure that they are using the correct techniques. Provide alternative exercises during workouts or classes for different levels of fitness and skill. Monitor client's progress and adapt programs as needed. Explain and enforce safety rules and regulations on sports, recreational activities, and the use of exercise equipment. Give clients information or resources about nutrition, weight control and lifestyle issues. Give emergency first aid if needed. Upper Age Limit: 40 Years Working hours : 6 to 8 hours (Moring 3 to 4 hours and evening 3 to 4 hours) | Rs.18,000/- to Rs.20,000/- per month |

GENERAL

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| 11 | Personal Assistant (02) | Qualification: Graduate/Post Graduate from a recognized university with minimum 55% marks. Experience: Minimum 4 to 5 years' experience such as Secretary /Steno to a Senior Executive (preferably in government institutions/organizations or similar set-up) with through knowledge of short-hand, typing, Computer applications with MS Office and with good command of English Language. Upper Age Limit: 40 years | Rs.30,000/- per month |
| 12 | Account Executive (02) | Qualification: Graduate Degree in Finance/Account or equivalent degree from a recognized university/institution or equivalent with minimum 55% marks. Preferable: Post graduate with Inter CA/ICWA. Minimum working experience of 3 years. Experience: 4-5 years relevant post qualification experience in Accounts & Audit like Fund Management, Finance Accounts, Budget and Audit (preferably in Autonomous Organizations, Research & Development Organization Universities/Industries/Government/Public Sector Undertaking etc.) Shall have appreciable knowledge of execution and evaluation of financial projects/working of autonomous bodies, procedural and legal knowledge including Government Guidelines. The incumbent is desired to be well conversant with government functioning. Having proficiency in operating Tally, MS office packages and Operating Systems. Age Limit: 35 Years | Rs.30,000/- per month |
| 13 | Data Entry Operator/Junior Assistant (04) | Qualification: Graduate from a recognized university with minimum 55% marks. Experience : Some experience in typing with a minimum speed of 30 w.p.m 1 year of working experience in PSU Government organization/private institute of repute. Knowledge of Hindi Typing desirable. Age Limit: 30 Years | Rs.20,000/- per month |

Selection will be made as per prescribed norms and requirement of the job. No TA/DA will be paid for attending the test/interview or joining the duty on selection. Mode of interview will be informed separately. Application should be submitted ONLINE only for the above post. For applying please visit the BECIL website www.becil.com. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read 'How to Apply' carefully before proceeding to register and online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/Registration is attached below for reference.

In case of any doubt/help please email as below:

For technical problem faced while applying ONLINE : khuswingersingh@becil.com
For queries other than technical : maheshchand@becil.com

Last date for submission of application forms is 17th January, 2021.

Sd/-
Mahesh Chand
Deputy General Manager (HR)

BECIL REGISTRATION PORTAL

HOW TO APPLY:

1. Candidates are required to apply online through website www.becil.com or <https://becilregistration.com> only. No other means/mode of application will be accepted. **(Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.)** If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.
2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online
3. Candidates are required to go to the website of BECIL i.e. www.becil.com or <https://becilregistration.com> and click on the link "Career".
4. Candidates are required to follow below process for registration.
5. Registration to be completed in 7 steps:
 - **Step 1: Select Advertisement Number**
 - **Step 2: Enter Basic Details**
 - **Step 3: Enter Education Details/Work Experience**
 - **Step 4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate**
 - **Step 5: Application Preview or Modify**
 - **Step 6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**
 - **Step 7: Email your scanned documents to the Email Id mentioned in the last page of application form.**
6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100 kb and in jpg/.pdf files only.
7. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.**

Category-wise registration & application processing is given below:

- General - Rs.750/- (Rs. 500/- extra for every additional post applied)
- OBC - Rs.750/-(Rs. 500/- extra for every additional post applied)
- SC/ST - Rs.450/-(Rs. 300/- extra for every additional post applied)
- Ex-Serviceman - Rs.750/-(Rs. 500/- extra for every additional post applied)
- Women - Rs.750/-(Rs. 500/- extra for every additional post applied)
- EWS/PH - Rs.450/-(Rs. 300/- extra for every additional post applied)

Note: the GST and Bank charges will be borne by the candidates.

8. BECIL will not be responsible for any network problems in submission of online application.
9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.
10. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be refunded.

****Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part. ****
