



THE GANDHIGRAM RURAL INSTITUTE-DEEMED TO BE UNIVERSITY
GANDHIGRAM – 624 302, DINDIGUL DISTRICT, TAMIL NADU
Ministry of Education (Shiksha Mantralaya), Govt. of India
Accredited by NAAC with “A” Grade (3rd Cycle)
DEPARTMENT OF LIFELONG LEARNING AND EXTENSION
GANDHIGRAM CRECHE AND CHILDREN’S PROJECT

ADVERTISEMENT

Applications are invited for a Secretarial Assistant position in the Gandhigram Crèche and Children’s Project under the Department of Lifelong Learning and Extension, GRI, Gandhigram. We are looking for a woman candidate at least 4 years experience in relevant field within 5 km distance from Gandhigram.

Qualification	: Any Degree
Technical qualification	: 1. Typing Both Tamil and English and Computer knowledge : 2. Knowledge about SPSS for data analyses & documentation : 3. Social Work Background
Experience	: Above 4 years

Interested candidate can apply along with bio-data and copies of certificates on or before 05/11/2020. Qualified candidate will be called for interview at the Department of Lifelong Learning and Extension at 10.30am on 10/11/2020. No TA/DA will be paid for attending the Interview.

Dr.L.Raja
Prof. & Head
Principal Coordinator
Department of Lifelong Learning and Extension
GRI, Gandhigram – 624 302
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Note: kindly display this advertisement on the notice board