# APPLICATION FOR THE POST OF FINANCIAL ADVISOR CUM COMPANY SECRETARY (GENERAL CATEGORY)

# (ON CONTRACT) IN TABCEDCO

1 NAME OF THE APPLIANT :

2 FATHER/SPOUSE/OTHER NAME :

3 ADDRESS FOR COMMUNICATION(PERMANENT)

4 ADDRESS FOR COMMUNICATION(TEMPORARY)

5 OTHER DETAILS:

PHONE NO. MOBILE NUMBER E-MAIL ID

6 QUALIFICATION

UG: PG:

OTHER QUALIFICATION:

7 EXPERIENCE
SHOULD BE OBTAINED FROM THE
PREVIOUS EMPLOYER
(COMPANY)

8 NATIONALITY :
9 LANGUAGE KNOWN :
10 EXTRA CURRICULAR ACTIVITIES :

SPORTS:

PAPER PRESENTATION: SEMINORPRESENTATION:

I hereby declare that above particulars are true to my knowledge and I have not involved any of the civil/criminal cases in my previous assignments.

# POST DETAILS AND OTHER TERMS AND CONDITIONS

NAME OF THE POST: FINANCIAL ADVISOR CUM COMPANY SECRETARY

**COMPANY NAME**: Tamil Nadu Backward Classes Economic Development Corporation

(Government of Tamil Nadu Undertaking)

**SALARY**: Rs. 75.000/- Per month on Contract basis

### QUALIFICATION

1. ASSOCIATE COMPANY SECRETARY

2. LLB/BL/ICWA/CA/MBA Candidate will be given preference

#### **EXPERIENCE:**

Should have worked in the Government PSU's/ both Central / State and Private Firms for 5 years. To claim the experience, the certificate obtained from the competent authorities will be accepted. People who are claiming preference for other qualifications like LLB/BL/ICWA/CA may furnish the xerox copy of the certificate and extracurricular activities certificate can be produced.

## **METHOD OF SELECTION:**

Candidate will be selected through direct interview and will be interviewed by the panel fixed by the TABCEDCO Board.

# **INDEMNITY BOND:**

Selected candidate will have to execute an indemnity bond for 5 years in the stamp paper.

## **OTHER CONDITION:**

Managing Director can terminate / suspend / dismiss by issuing proper notice in case of dispute problems / cases by the candidate.

#### CANDIDATE BACKGROUND:

Candidate should be in good past record and should not have involved any of the civil/criminal cases.