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Port
Par - Excellence
चेन्नै पोर्ट ट्रस्ट

Fax : +91-44-25361228
Phone : +91-44-25312000
: +91-44-25362201

प्रशासनिक कार्यालय
ADMINISTRATIVE OFFICE
राजाजी सालै, चेन्नै - 600 001.
Rajaji Salai, Chennai - 600 001.
Website : www.chennaiport.gov.in

CHENNAI PORT TRUST

No.RC1/5353/2020/GA

Dated: 20.10.2020.

To

The Chairmen,
All Major Port Trusts.

Sir,

Sub: ESTT. – Filling up of the post of Chief Medical Officer (HOD) in the scale of pay of Rs.100000-260000 (Revised) (Pre-revised Rs.43200-66000) by Composite Method of Recruitment– Reg.

Ref: (1) Ministry's letter No.I-26/25/2013-PE-I dt 26/09/2019.
(2) Ministry's letter No.A-26/29/2017-PE.I dated 10/09/2020.
(3) Ministry's letter No.A-12023/12/2014-PE.I (pt) dt06/10/2020.

The post of Chief Medical Officer (Class I), in the rank of Head of Department is vacant from 16.09.2020, due to voluntary retirement of the incumbent.

2. The post is to be filled up by Absorption through Composite Method, from the Officers of Major Port Trust, fulfilling the eligibility criteria as per RR, which is placed at Annexure – I. (The RR is modified and awaiting approval of Ministry).

3. The incumbent will be initially appointed to the post in the scale of pay of Rs.100000-260000, and after completion of 3 years regular service in the post, he / she will be elevated to the scale of pay of Rs.120000-280000 subject to fulfilling the relevant conditions as per the Ministry's guidelines vide Letter No.A-12023/15/2018-PE-I dated November 19, 2019.

4. The selection is by merit for which overall grading in the APARs will not be below "Very Good".

5. Applications are invited from suitable and willing officers, who satisfy the eligibility criteria for the post. The application may be submitted through "Online Application Portal (OAP)" of the Ministry of Shipping website <http://onlinevacancy.shipmin.nic.in>. No application other than OAP shall be accepted.

6. In case of receipt of advance copy of application in respect of any application by the Port, the same will not be considered, if his application is not received through proper channel by the Port within 15 days of the last date of receipt of applications.

7. The candidate will have to submit the printout of application from already uploaded in OAP to his administrative Port for onward forwarding. The Ports are required to forward the application of the candidates along with the following documents before **30.11.2020** super scribing " *Application for the post of Chief Medical Officer, Chennai Port Trust*".

- i) *Copies of APARs for the last 5 years, attested by Officer not below the rank of Dy.HoD on each page. [If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate]*
- ii) *Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.*
- iii) *No objection certificate from the respective Port.*
- iv) *Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.*
- v) *Vigilance and administrative clearance of the concerned Port, as per enclosed proforma (Annexure-II)*
- vi) *Two Passport size photographs.*

8. The crucial date for determining eligibility of the applicants will be 30.11.2020.

9. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.1 dated 27th August 2010, (copy attached as **Annexure – III**).

10. As per the Ministry's guidelines dated 26/09/2019 regarding filling up the HOD level posts in Major Port Trusts, Port official, who withdraws his candidature for the post after his selection by the Service Selection Committee, will be liable for debarment from future selection to HOD level posts in all Major Port Trusts for a period of two years.

11. Incomplete applications or applications not made following the stated procedure or received after due date will not be considered.

Yours faithfully,

e. shane

SECRETARY *ks*

Encl.: As stated

Copy to:

1. **The Secretary to the Govt. of India**, } Kind Attn: **Shri Sandeep Gupta, Director**
Ministry of Shipping, Ports Wing } (w.r.t. Ministry letter No.I-26/2/2017-
New Delhi 110 001. } PE.I (Part (1)) dated 03.05.2017)
2. **Sr.Dy.Director (EDP)/ ChPT** – with a request to post the Circular alongwith Annexures in the **Website**.
3. **All HODs of ChPT** – with a request to **circulate among the Officers** of Chennai Port Trust

ANNEXURE-I

RECRUITMENT RULES FOR THE POST OF CHIEF MEDICAL OFFICER IN MEDICAL DEPARTMENT APPROVED BY CHPT BOARD ON 25.06.2020 AND SENT TO RSC FOR APPROVAL

(1) Sl. No.	(2) Name of the Post	(3) No. of posts	(4) Classification	(5) Scale of Pay (Rs.)	(6) Whether Selection or Non-Selection	(7) Upper Age limit for direct recruitment (in years)	(8) Educational and other qualifications prescribed for direct recruitment	(9) Whether (a) age (b) Educational qualifications (c) experience for direct recruits will apply in the case of promotion / absorption / deputation	(10) Period of Probation (in years)	(11) Method of recruitment (whether by direct recruitment or by promotion / transfer/absorption / deputation)	(12) In case of promotion / transfer/absorption / deputation, grades from which it should be made	(13) Remarks
5	Chief Medical Officer (Category I Ports)	1	Class I (HOD)	100000-260000	Selection	50	(i) MBBS degree from a recognized university. (ii) A Post Graduate (PG) Medical Degree or PG Medical Diploma in the specified specialty from a recognized university. (iii) Post qualification experience of 16 years in case of PG Degree holders and 18 years experience in case of PG Diploma holders in the relevant field of specialisation in a reputed hospital.*	(a) No (b) Yes (c) No	NA	(11) By absorption through composite method of recruitment i.e. through promotion / transfer / deputation on absorption basis failing which deputation and falling both by direct recruitment. The promotion / transfer / on absorption will be from the officers from Major Port Trusts	(12) For absorption through composite method, officers holding posts in the scale of Rs.32900-58000 with 3 years regular service in the concerned Department of any Major Port Trust will be eligible. For deputation, officers holding analogous posts or officers holding post of Chief Medical Officer and equivalent post in Medical Dept in the scale of pay of Rs.18500-23900 with 2 years regular service in the grade or officers holding posts of Sr. Dy. Chief Medical Officer and equivalent Specialist posts in the scale of pay of Rs.16000-20800 and above in Medical Dept. with 5 years regular service in the grade in Govt./Semi Govt. / PSUs or Autonomous Bodies will be eligible.	(13) 1.Recommendation of the Port Chairman for elevation of the Pay scale of the Officer. 2.The APARs of the concerned officer for the last five years should not be below benchmark of "Very Good". 3.The officer should be clear from Vigilance angle. 4.The scale of pay of Rs.120000-280000, shall be granted to HOD level officers in the scale of pay of Rs.100000-260000 only after the approval of the Ministry.

ANNEXURE - II

Certificate to be given by Head of Office of

Shri / Smt _____

Designation _____

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / Vigilance case is pending or contemplated against the applicant and that he / she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major / Minor penalty has been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2015-2016 to 2019-2020 are enclosed.
6. It is certified that the incumbent meets the requisite eligibility criteria w.r.t. educational qualification and experience as specified in the Annexure – I of the circular for absorption through composite method

Dated:

Signature of the forwarding authority
alongwith office seal.

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE COMMENTS /
CLEARANCE IS BEING SOUGHT**

Sl. No.	Particulars														
1.	Name of Officer (in full)														
2.	Father's Name														
3.	Date of Birth														
4.	Date of Retirement														
5.	Date of entry into service														
6.	Service to which the Officer belongs including batch / year cadre etc., wherever applicable														
7.	Positions held (during the ten preceding years)														
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Designation & Place of posting</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl. No.	Designation & Place of posting	From	To										
Sl. No.	Designation & Place of posting	From	To												
8.	Whether the Officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, details to be given)														
9.	Whether any allegation of misconduct involving vigilance angle was examined against the Officer during the last 10 years and if so, with what result(*)														
10.	Whether any punishment was awarded to the Officer during the last 10 years and if so, the date of imposition and details of the penalty(*)														
11.	Is any disciplinary / criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished – including reference No., if any, of the Commission)														
12.	Is any action contemplated against the Officer as on date. (If so, details to be furnished) (*)														

Date

CHIEF VIGILANCE OFFICER
(Name, Signature, Seal)

(*) If Vigilance Clearance had been obtained from the Ministry/ CVC in the past, the information may be provided for the period thereafter