



Port  
Par-Excellence

चेन्नै पोर्ट ट्रस्ट

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प्रशासनिक कार्यालय

ADMINISTRATIVE OFFICE

राजाजी सालै, चेन्नै - ६०० ००२.

Rajaji Salai, Chennai - 600 001.

Website : www.chennaiport.gov.in

No.RC2/690/2020/GA **CHENNAI PORT TRUST**Dated: 10.05.2020.  
Date :

To

The Chairmen of All Major Port Trusts.

Sir,

Sub: ESTT. – Filling up of the post of Senior Accounts Officer, Class-I in the pay scale of Rs.20600-46500 in Finance Department, Chennai Port Trust on Absorption / Deputation method – Reg.

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1. Applications are invited for filling up of the post of **Senior Accounts Officer, Class I** in the pay scale of Rs.20600-46500 (Pre-revised Rs.10750-16750) in Finance Department of Chennai Port Trust, through the Method of **absorption/deputation** basis, from the eligible Officers of Major Port Trusts, who possess the prescribed qualifications, experience, as mentioned in the RR, enclosed at Annexure – 1.
2. Eligible candidates have to apply through '**Online Application Portal**' (OAP) of the **Ministry of Shipping** and a print-out of the online application should be sent through proper channel, along with the following documents within the stipulated time.
  - a) *Copies of educational qualifications and experience,*
  - b) *Undertaking of the applicant not to withdraw if selected.*
  - c) *A self attested Passport Size Photo of the candidate to be affixed on the application.*
3. Ports have to forward the applications of suitable and willing Officers who satisfy the requirements, along with the following documents, so as to reach **SECRETARY, CHENNAI PORT TRUST, RAJAJI SALAI, CHENNAI – 600001, on or before 15.06.2020 :**
  - (a) *Photocopy of ACRs of the applicant for the last 5 years duly attested by an officer, not below the rank of Deputy Head of Department, on each of the page.*

- (b) *No Objection Certificate of respective Port Trust.*
- (c) *Vigilance / Administrative Clearance of the Officer in the proforma prescribed at Annexure - 2.*
- (d) *The veracity of the University Certificates and the recognition of the Degree obtained by the applicant may be ensured and certified.*
- (e) *If ACR for a particular year/period is not available, a certificate to that effect should be enclosed.*
- (f) *If any major or minor penalty has been imposed on the applicant during the last 10 years, the details of the disciplinary case leading to such penalty, along with necessary documents, have to be sent.*

4. The Officers selected for the above posts will be appointed on **absorption / deputation** basis and will be governed by the terms and conditions, prescribed by the Central Government.

5. The crucial date for determining the eligibility is the last date of receipt of applications, i.e. **15.06.2020**. Applications received through proper channel will only be considered. Applications received after the last date/without ACRs / without enclosures, etc, will not be considered.

6. The applications duly forwarded within the due date shall only be considered. Hence the Port Trusts are requested to forward the applications with complete details, so as to reach the undersigned **on or before 15.06.2020**.

7. The Circular along with Annexures is also available on our Website [www.chennaiport.gov.in](http://www.chennaiport.gov.in).

- Encl.: 1. Copy of the Recruitment Rules for the post. Annexure - 1  
2. Proforma for Vigilance / Administrative Clearance. Annexure -2

Yours faithfully,

*P. S. S. S.*  
**SECRETARY**

Copy to:

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|---|---|---|
| <p>1. <b>The Secretary to the Govt. of India,</b><br/>Ministry of Shipping, Ports Wing<br/>New Delhi 110 001.</p> | } | <p>Kind Attn: <b>Shri Sandeep Gupta, Director</b><br/>(w.r.t. Ministry letter No.I-26/2/2017-<br/>PE.I (Part (1)) dated 03.05.2017)</p> |
| <p>2. <b>Sr.Dy. Director (EDP)/ ChPT</b></p>  | - | <p>with a request to post the Circular along with<br/>Annexures in the <b>Website</b>.</p>  |
| <p>3. <b>All HODs of ChPT-</b></p>  |   | <p>with a request to circulate among the Officers<br/>of Chennai Port Trust.</p>  |