



ISO 9001:2008, ISO 14001:  
2004 & ISPS COMPLIANT PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

पोत परिवहन मंत्रालय , भारत सरकार

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



**SAGARMALA**  
PORT-LED PROSPERITY

No. GAD-OGAGI-EST-EECIV-VI-19 (16705)/D. 159

Date: 24 .01.2020

To  
Chairman,  
All Major Port Trusts.

Sub: Filling up of the post of Executive Engineer (Civil) by  
absorption/deputation in V.O.Chidambaranar Port Trust -  
Applications called for - Reg.

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Sir,

The vacant post of Executive Engineer (Civil) (code No.: CV-EEC-05) in the scale of pay of Rs.20600-46500 in V. O.Chidambaranar Port Trust is to be filled by absorption/ deputation from the officers of Major Port Trusts fulfilling the eligibility criteria prescribed in the Recruitment Rules. Copy of Recruitment Rules enclosed as Annexure-I.

2. Applications are therefore invited from the eligible and willing Officers who satisfy the Recruitment Rules for the post of Executive Engineer (Civil) in the prescribed format enclosed as Annexure-II.

3. The eligible and willing officer may therefore submit the application in the prescribed format through proper channel along with the following documents in a sealed envelope, superscribing "Application for the post of Executive Engineer (Civil)" (code No.: CV-EEC-05), so as to reach to the Secretary, V.O. Chidambaranar Port Trust, Administrative Office, Harbour Estate, Tuticorin - 628004, Tamil Nadu on or before 11.03.2020.

- i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy.HOD on each page. [If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.]
- ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Port.

- iv) Administrative clearance of the concerned Port, as per enclosed proforma as **Annexure-III**
- v) Vigilance clearance in the prescribed format as **Anneuxre IV**
- vi) Two passport size photographs.

4. The selection is by merit for which overall grading in the ACRs / APARs will not be below "Very good". The crucial date for eligibility criteria will be determined as on the last date of receipt of application.

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.

6. Incomplete application or application received after the due date will not be considered.

7. It is requested that the above vacancy may be circulated among the eligible officers and the applications received may be forwarded in full shape to the above addressee within the above stipulated date.

Encl.: As stated

Yours faithfully,

  
**SECRETARY**

**Annexure-I**

**RECRUITMENT RULES FOR CLASS I POSTS OF CIVIL ENGINEERING DEPARTMENT IN TUTICORIN PORT TRUST**

Name of the post	No. of posts	Classification	Scale of pay (Rs)	Whether Selection by merit or Selection-cum-seniority or Non-selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under rule 30 of the Central Civil Services (pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Executive Engineer (Civil)	6	Class I	Rs.20,600-46,500 (Rs. 10750-16750 pre-revised)	Selection by merit	35	No	<u>Essential:</u> Degree or equivalent in Civil Engineering from a recognized University/Institution  <u>Desirable:</u> Five years experience in executive cadre in Planning/Construction/Design/ Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Government Undertakings.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by direct recruitment or by deputation/ absorption and percentage of the post To be filled by various methods	In case of recruitment by promotion/ deputation absorption grades from which promotion/ deputation/ absorption, to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Age: No Qualifications : No however a Diploma in Civil Engineering from a recognized University/Institution is essential	2	By Promotion failing which by absorption/deputation failing both by direct recruitment.	Promotion from Assistant Executive Engineer (Civil) in the scale of pay of Rs. 20600-46500 (Rs.9100-15100 pre-revised) with 5 years regular service in the grade failing which Assistant Executive Engineer (Civil) in the scale of pay of Rs. 20600-46500 (Rs.9100-15100 pre-revised) with 2 years regular service in the grade and a combined regular service of 8 years in the scales of pay of Rs. 20600-46500 (Rs.9100-15100 pre-revised) and Rs.16400-40500 (Rs. 8600 -14600 pre-revised) in the respective discipline of Civil Engineering Department. Absorption/deputation will be of Officers holding post of Executive Engineer (Civil) or feeder post with experience as mentioned above in a Major Port Trust.	i) Chairman- Chairman ii) Deputy Chairman-Member iii) Head of Department in charge of the Department in which the vacancy occurs- Member iv) Head of Department in charge of the personnel- Member v) Representative of scheduled castes / Scheduled Tribes and other Backward classes nominated by the Chairman.	

**Application for the post of Executive Engineer (Civil)**

**PROFORMA**

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

**7. Employment History and Experience:**

Name of the Ministry/ Dept./Govt. organisation Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period with date, Month & year		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

**8. Please mention details of appreciation/ Outstanding work done, if any, which was duly recognised by the higher authority**

**9. Enclosures (Please mention) :**

**10. Declaration:**

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

**Certificate to be given by the Head of Office of**

Shri / Smt .....

Designation .....

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is cleared from the Vigilance and Administrative angle.
4. His /her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 duly attested by the Officer not below the rank of Dy. HoD are enclosed.

Dated:

Signature of the forwarding authority  
along with office seal.

**ANNEXURE - IV**

**Particulars of the officer for whom vigilance Comments/clearance is being sought**

**(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

**7. Positions held (during the ten preceding years)**

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. (\*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(\*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (\*) :

Date:

(Name & Signature)

(\*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.