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2004 & ISPS COMPLIANT PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



SAGARMALA
PORT-LED PROSPERITY

No.GAD-OGAGI-EST-SASST-V1-18(15605)/D 194

Dated: 30.01.2020

To
Chairman,
All Major Port Trusts.

Sub: Filling up of one post of Senior Assistant Traffic Manager (post code : TR-SAM-02) by absorption/ Deputation Method in V. O. Chidambaranar Port Trust – Applications called for - Reg.

Sir,

Applications are invited for filling up of the post of Senior Assistant Traffic Manager (post code : TR-SAM-02) in V.O.Chidambaranar Port Trust in the Class I scale of pay of Rs. 20600-46500 (pre-revised Rs.10750-300-16750) on absorption/deputation basis, from the eligible Officers of All Major Port Trusts possessing the prescribed qualifications, experience and satisfy other conditions as mentioned in the Recruitment Rules for the post of Senior Assistant Traffic Manager (**Annexure I**).

2. Eligible and willing officers, who satisfy the provisions of Recruitment Rules for the above mentioned post may apply in the prescribed format (**Annexure- II**) through the head of organizations along with the following documents to this office **on or before 13.03.2020**.

- i) Copies of APARs for the last 5 years, attested by officer not below the rank of Dy.HOD on each page. [If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.]
- ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- iii) No objection certificate from the respective Organisation

- iv) Administrative clearance of the concerned Organisation, as per enclosed proforma (**Annexure-III**).
 - v) Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.I dated 27th August 2010, copy of which is attached as **Annexure-IV**.
 - vi) Two passport size photographs.
3. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
4. The crucial date for determining the qualification, experience and age shall be the last date for receipt of application.
5. Incomplete application or application received after the due date will not be considered.
6. It is requested that the above vacancy may be circulated among the eligible officers and the applications received may be forwarded in full shape to the above addressee within the above stipulated date.

Encl.: As stated

Yours faithfully,


30/11/2020
Secretary

Annexure I

RECRUITMENT RULES FOR CLASS I POSTS OF TRAFFIC DEPARTMENT, V.O.C PORT TRUST

| Name of the post | No. of posts | Classification | Scale of pay (Rs) | Whether Selection by merit or Selection- cum-seniority or Non-selection post | Age limit for direct recruits | Whether benefit of added years of service is admissible under rule 30 of the Central Civil Services (pension) Rules, 1972 | Educational and other qualifications required for direct recruits |
|----------------------------------|--------------|----------------|--|--|-------------------------------|---|---|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Senior Assistant Traffic Manager | 2 | Class I | Rs.20,600-46,500 (Rs.10750-16750 pre-revised) | Selection by merit | 35 | No | Essential: (I) A degree from a recognized University. (II) Five years experience in Shipping/Cargo operations/ Railway Transportation in Executive cadre in an Industrial/Commercial/Government Undertaking. |

| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion | Period of probation, if any | Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts To be filled by various methods | In case of recruitment by promotion/ deputation absorption grades from which promotion/ deputation/ absorption, to be made | If a Departmental Promotion Committee exists what is its composition | Circumstances in which Union Public Service Commission is to be consulted in making recruitment |
|---|-----------------------------|---|--|---|---|
| (9) | (10) | (11) | (12) | (13) | (14) |
| Age: No Qualifications : yes | 2 | By Promotion failing which by absorption/deputation failing both by direct recruitment. | Promotion from Assistant Traffic Manager Grade I in the Scale of Pay of Rs.20600-46500 (Rs.9100-15100 pre -revised) with 5 years regular service in the grade failing which Assistant Traffic Manager Grade I in the scale of pay of 20600-46500 (Rs.9100-15100 pre -revised) with 2 years regular service in the grade and a combined regular service of 8 years in the scale of pay of 20600-46500 (Rs.9100-15100 pre -revised) and Rs.16400-40500 (Rs.8600-14600 pre-revised) in the respective discipline of Traffic Department. Absorption/deputation will be Officers holding the post of Sr. Assistant Traffic Manager or post of Assistant Traffic Manger Grade I in the scale of pay of Rs.20600-46500 (Rs.9100-15100 pre -revised) with 5 years regular service in the grade in a Major Port Trust- | i) Chairman- Chairman ii) Deputy Chairman- Member iii)Head of Department in charge of the Department in which the vacancy occurs- Member iii)Head of Department in charge of the personnel- Member iv)Representative of scheduled castes Scheduled Tribes and other Backward classes nominated by the Chairman. | |

Application for the post of Sr. Assistant Traffic Manager in V.O.Chidambaranar
Port Trust by Absorption/Deputation Basis

PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication
with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Affix passport
size
photograph

| Exam/Degree | Year of Passing | Name of Instt./ Board/ University | Marks Aggregated | Percentage |
|-------------|-----------------|-----------------------------------|------------------|------------|
| | | | | |

(Attach separate sheet, if required)

7. Employment History and Experience:

| Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation | Designation | Pay scale | Whether post is held on regular or ad-hoc basis | Period with date, month & year | | Nature of work in brief |
|---|-------------|-----------|---|--------------------------------|----|-------------------------|
| | | | | From | To | |
| | | | | | | |

(Attach separate sheet, if required)

8. Please mention details of appreciation/
Outstanding work done, if any, which
was duly recognised by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

Certificate to be given by the Head of Office of

Shri / Smt

Designation

1. It is certified that the particulars furnished by the Officer are correct and he/she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
4. His / her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 are enclosed.

Dated:

Signature of the forwarding authority
along with office seal.

**Particulars of the officer for whom vigilance Comments/clearance is being sought
(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

| Sl. No. | Designation & Place of Posting | From | To |
|---------|--------------------------------|------|----|
| | | | |
| | | | |

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*):
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(*):
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (*):

Date:

(Name & Signature)

(*): If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.