



**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE COMMISSIONER OF GST AND CENTRAL EXCISE
Lal Bahadur Sastri Road, Bibikulam, Madurai – 625 002**

Tel: 0452 2644136

Fax No.0452-2644185

C. No. II/31/06/2019-Estt.

Dated: 21/11/2019

NOTIFICATION

Applications are invited from eligible candidates having essential qualification and other qualifications as mentioned below as per the extant Recruitment Rules for filling up the vacancies in the following cadres of Canteen Staff in the Departmental Canteen, Office of the Commissioner of GST and Central Excise, Bibikulam Madurai, Ministry of Finance, Department of Revenue, Govt. of India.

(1) Clerk

No. of vacancies available for direct recruitment: 01 (General : 01)

Pay: Level 2 in the Pay Matrix (Rs. 19,900 – 63,200)

Eligibility Criteria

(i) Educational Qualification	12 th Class pass or equivalent with Commerce from a recognized university or Board.
(ii) Other Qualification(s)	A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (correspond to 10500 key depression per hour or 9000 key depression per hour on an average of 5 key depression for each word).

(2) Canteen Attendant

No. of vacancies available to direct recruitment: 04 (General : 04)

Pay: Level 1 in the Pay Matrix (Rs. 18,000 – 56,900)

Eligibility Criteria

(i) Educational Qualification	Matriculation or equivalent from a recognized Board.
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Desirable:

Two years' work experience in cooking in a canteen or a hotel.

Age limit:

Age limit to apply for the above posts: Between 18 and 25 years as on 01.01.2020. Relaxable for Govt. Servants upto the age of 40 years in accordance with the instructions or orders issued by the Central Govt. from time to time.

Selection process:

Those who are desirous of applying may do so in prescribed Application form in Annexure enclosing attested copy of certificate showing age, educational qualifications etc. so as to reach the undersigned on or before 31.01.2020.

Only those candidates who have required eligibility criteria as mentioned above as on 01.01.2020 need to apply and the shortlisted candidates will be called for skill test / typing test as per the post applied for.

Period of probation: Two years.

Application form may also be downloaded from the website of Madurai GST Commissionerate - <http://www.gstandcentralexcisemadurai.gov.in/>.


(V. PANDIRAJA)
JOINT COMMISSIONER

APPLICATION FORM

To

The Joint Commissioner (P&V)
Office of the Commissioner of GST and Central Excise,
Madurai GST Commissionerate,
C. R. Building,
No. 04, Lal Bahadur Shastri Road,
Bibikulam, Madurai – 625002

A passport sized
photograph to be
pasted and duly signed
across.

APPLICATION FOR POST OF:

1. NAME (in block letters):

2. FATHER'S NAME:

3. MOTHER'S NAME:

4. (i) ADDRESS FOR CORRESPONDENCE :

(ii) PERMANENT ADDRESS:

5. DATE OF BIRTH :

6. AGE AS ON 01.01.2020: _____ YEARS _____ MONTHS _____ DAYS

7. EDUCATIONAL QUALIFICATIONS:

Sl. No.	Educational Qualification	Name of the Board / University / recognized institute	Passed in the year	Division / class	Percentage of marks	Full marks	Subjects

8. WHETHER POSSESS DESIRABLE EXPERIENCE:

9. NATIONALITY :

10. CONTACT NUMBER(S) AND E-MAIL ID :

NOTE: Enclose attested copy of documents for Sl. Nos. 4, 5, 7 & 8 as proof.

DECLARATION

I hereby declare that the information given above is true to the best of my knowledge. If, at any time, it becomes known that any of the facts given by me is / are wrong, I know that my candidature / appointment will be terminated without any prior notice.

Place:

Signature of the Applicant:

Date:

Name of the Applicant:

In case of applicants employed in Govt. Department / undertaking, they should submit their applications through proper channel.



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21/11/2019

Dated:

RECRUITMENT OF CLERK AND CANTEEN ATTENDANTS

The Commissioner of GST and Central Excise, Madurai GST Commissionerate invites applications from eligible candidates for one (01) post of Clerk (Level - 2 in the Pay Matrix (Rs. 19,900 – 63,200) and four (04) posts of Canteen Attendant (Level - 1 in the Pay Matrix (Rs. 18,000 – 56,900)) in the Departmental Canteen, Office of Commissioner of GST and Central Excise, Madurai, Ministry of Finance, Department of Revenue, Govt. of India. The detailed notification and proforma of application can be downloaded from the official website of this commissionerate i.e. <http://www.gstandcentralexcisemadurai.gov.in/>. The applications duly signed should be addressed to “The Joint Commissioner of GST and Central Excise, Madurai GST Commissionerate, C. R. Building, No. 04, Lal Bahadur Shastri Road, Bibikulam, Madurai – 625002 and reach this office **on or before 31.01.2020** invariably.

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JOINT COMMISSIONER
MADURAI GST COMMISSIONERATE