



### ADVERTISEMENT

Online applications are invited for filling up following vacancies under National Rural Recreation Mission Society funded by World Bank on its project of Deendayal Upadhyay Rural Infrastructure Development (DDU-RID) for Tamil Nadu viz.~

Sl/ No.	Positions	Age (years)	Level	No of Posts	Qualification and Experience	Gross Salary (Rs) PM
1	District Project Officer	23-43	District	18	Post-Graduate degree with 1+ years/Graduate degree with 3+ years post qualification experience in social /community development sector, out of which at least 1 Year should be on relevant domain like Social Mobilization & Capacity Building, Financial Inclusion, Skill and Placement etc. will be preferable.	26,560/-
2	Accounts Officer	22-43		19	Post-Graduate / Graduate degree with 2+ years post qualification experience in Finance/Accounts related works. Candidates having experience in working in Projects/Schemes of Social/Community development project/ BCom with working knowledge on tally will be preferred.	22,650/-
3	Technical Assistant	21-40		21	Graduate with at least 6 months DCA and proficiency in computer typing, data entry and report generation and good knowledge of MS-Office with 1+ years of post qualification experience in MIS related works. BCA, BSc(IT) and other technical course will be given prefer.	19,650/-
4	Block Data Manager	21-38	Block	236	Graduate degree with proficiency in computer typing, data entry and report generation and good knowledge of MSOffice with 1+ years of post qualification experience in MIS related works. BCA, BSc(IT) and other technical course will be given prefer.	17,730/-
5	Communication Officer	21-38		178	Graduate degree with 2+ years post qualification experience in social /community development sector, out of which at least 1 Year should be on relevant domain like Social Mobilization, Institution Building & Capacity Building, Financial Inclusion, Livelihoods & Marketing, Skill and Placement etc. will be preferable.	17,650/-
6	Block Field Coordinator	18-38		161	Graduate / 10+2 with 2+ years post qualification experience and knowledge in computer applications.	16,630/-
7	Multi-Tasking Official	18-40		206	Graduate / 10+2 with 2+ years post qualification experience and knowledge in computer applications.	16,500/-

Sl/ No.	Positions	Age (years)	Level	No of Posts	Qualification and Experience	Gross Salary (Rs) PM
8	Computer Assistant	18-38	VP	378	10+2 / HS with at least 6 months Diploma in computer applications.	16,700/-
9	Coordinator	18-40		386	10+2 / HS with knowledge in computer applications.	16,660/-
10	VP Facilitators	18-38		390	10+2 with 1+ years post qualification experience and knowledge in computer applications will be preferable.	16,660/-

### **Application Fees:**

1. For General / OBC / MOBC Candidate: **Rs.250/- (Rupees two hundred and fifty) only.**
2. For SC / ST Candidates: **Rs.150/- (Rupees one hundred and fifty) only.**
3. For BPL Candidates: **Rs.150/- (Rupees one hundred and fifty) only.** \*\*[(Candidate having valid BPL Certificate as prescribed should upload their scan copy of BPL Certificate on given option.) The amount will be refunded if the candidate appears for written examination. Ration Card will not be accepted as BPL proof.]

### **N.B:**

- All SC/ ST/ OBC/ MOBC Applicant need to submit valid proof (i.e. CASTE CERTIFICATE SCAN COPY MANDATORY) either candidature will disqualify.
- Application Fees accepted only via ONLINE MODE through Debit Card/ Credit Card/ Internet Banking / Digital or UPI mode through BHIM / PhonePe / Google Pay App.

*Before applying candidates are advised to ensure that they fulfill the stipulated eligibility criteria. They should note that the Application fee once deposited will not be refunded or adjusted against any other project. Candidates are advised to fill in the particulars of themselves correctly in the online application form.*

### **Terms and Conditions:**

1. Read the Instructions Carefully, keep the data ready as required to proceed to apply, which is-
  - Application will be accepted through **ONLINE** only. No other mode of application will be considered.
  - Candidates are advised to carefully fill and verify the details filled the Online Application form.
  - Scan copy of passport size photo with below 150kb in size (W=120cm X H=140cm).
  - Scan copy of signature with below 50kb in size (W=235cm X H=70cm).
  - Scan copy of mark sheet (which last appeared) with below 150kb in size.
  - Scan copy of experience certificate (if any) with below 150kb in size.
  - Scan copy of Caste certificate/BPL Certificate (**Ration Card / Special Family Identity card will not acceptable**) with below 150kb in size.
    - Mandatory for all BPL Applicants (any Category) to UPLOAD SCAN COPY of valid BPL proof. (i.e. BPL CERTIFICATE ISSUED BY DC / DM / ADC / SDO / CO / BDO only.) And
    - All Reserved (SC/ST/OBCMOBC) Applicants need to submit valid proof (i.e. CASTE CERTIFICATE SCAN COPY MANDATORY) either candidature will be disqualify. (below 150kb in size)

**Application / Exam Fees** Payment will be accepted through **Online / UPI mode** only. The list of payment options available are Online Payment using **Debit Card / Credit Card / Internet banking** or mobile Application i.e. **BHIM / PhonePe / Google Pay** Mobile Application. (*Read and go through full instruction about payment which given to our website.*)

### **HOW TO APPLY:**

- Link for submission of online application will be available at official site i.e. [www.nrrmsvacancy.com](http://www.nrrmsvacancy.com) from 00.00am of 07/01/2020.

**Turn Page.**

- Candidates are advised to visit [www.nrrmsvacancy.com](http://www.nrrmsvacancy.com) and select *Tamil Nadu* from dropdown.
- Check out the adv no. date and click "**PROCEED**" which will open for **instructions** to filling up online application form, go through the instructions, tick the checkbox and click "APPLY- (Click here to Apply)".
- Candidates need to pay Application fees as prescribed after going through Payment instruction given.
- Candidates are requested to upload required documents as per prescribed format and size as mentioned.
- Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible / entertained after clicking the SUBMIT BUTTON.
- **Last date of submission of online application is 30.01.2020 (till midnight).**

### **SELECTION PROCEEDURE:**

The applicants for the posts whose applications are found in order will be shortlisted for calling for the Selection Test in order of merit in the ratio of 1:5 i.e. 5 candidates will be called against each vacancy. If the number of candidates having the cut-off mark exceeds the ratio of 1:5, then the number of candidates to be invited for the post will be allowed to go beyond the ratio of 1: 5 to the extent necessary to the nearest ratio but limited to the same cut-off mark, so that no candidate with the same cut-off mark is deprived higher from appearing in the Selection Test. The Selection Test will consist of the following subjects. Test will contain both narrative and objective type questions.

Test	Subjects	Total Mark
1	General English, General knowledge, Quantitative Aptitude (Written).	150
	Knowledge of Computer (Theory) (Written).	50
2	Computer Proficiency Test (Practical)	50

**Written Test & Computer Proficiency Test:** - Details of admit card download, written test & Computer proficiency test will be notified at appropriate time through newspaper and website i.e. [www.nrrmsvacancy.com](http://www.nrrmsvacancy.com).

2. Reservation for women and all category is as per existing Govt. rules.
3. Those candidates who qualify in the written Test will be called for computer proficiency test (Practical). (The date and venue will be notified at appropriate time through newspaper and website of NRRM Society i.e. [www.nrrmsvacancy.com](http://www.nrrmsvacancy.com).)
4. After the written test the succeeded candidates will have to bring all original testimonials i.e. Admit Card / Certificate of HSLC Examination, Mark Sheet of qualifying Examination, Computer proficiency certificate, No Objection Certificate ( for those already employed), caste certificate ( in case of reserved category candidates) Valid BPL Documents (for BPL opted Candidates) and Employment Exchange Registration Card.
5. Candidates willing to apply for more than one post shall have to submit separate application form and have to pay separate application fees.
6. Initially this engagement will be for **three years**. Based on performance and requirement of the mission's project, contract may further be extended.
7. In addition to the gross salary as mentioned above, selected candidates after joining will be entitled to get other allowances, benefits like Provident Fund, Medical Insurance, Group Accident Insurance and performance linked incentives as per rules of the NRRMS. They will also be entitled to get annual increment @8% of gross salary. However, these benefits are subject to change, depending upon circumstances.
8. All positions are transferable and may be posted anywhere in the State as per requirement of the Mission.
9. The short-listed candidates have to appear for a written test / interview for which no TA/DA shall be payable.
10. Incomplete application shall be rejected without giving any information and only shortlisted candidates will be called for written test and / or interview.
11. Number of posts may vary depending upon budget provision in the Annual Action Plan for the year 2018-19.
12. For any other updates, the candidates are advised to visit official website regularly.
13. Application submitted, other than the online mode, will not be considered.

Sd/~  
CEO & Secretary  
NRR Mission Society